

**CONTINUOUS**

**POSITION ANNOUNCEMENT  
FIRST JUDICIAL DISTRICT OF PENNSYLVANIA  
EQUAL OPPORTUNITY EMPLOYER**

**(OPEN TO NEW HIRES, PROMOTION OR TRANSFER)**

**POSITION: PROGRAMMER – Part-time  
20 hours/week**

**SALARY: \$22.63 per hour**

**FILING DEADLINE: Continuous**

Applications are being accepted for this position. Qualified candidates may apply by submitting a completed application, cover letter and resume to the Office of Human Resources, Room 668 City Hall, Philadelphia, PA 19107. **No faxes please.**

**REQUIREMENTS:**

1. Completion of two years of college level work and six months' experience in data processing operations.
2. One year of programming experience may be substituted for the above.
3. Published several Android or iPhone applications or websites with database connectivity.

Or

Equivalent combinations of acceptable training and experience providing the characteristics required to perform the essential functions of the class may substitute for those listed.

**GENERAL DEFINITION**

This is work of a training nature developing and applying knowledge and skills used in the preparation of program instructions for electronic data processing operations. As the training period progresses and instruction decreases, employees perform increasingly difficult and more responsible work approaching the full performance level.

## **ESSENTIAL FUNCTIONS**

*The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.*

- Performs a variety of tasks required in the programming of data such as the preparation of block diagrams, flowcharts, gathering material and preparation of reports; prepares programs of limited complexity.
- Reads text books, manuals, instructions and regulations to develop knowledge, skills and abilities in the programming field.
- Keeps abreast of current developments in the field of data processing by attending training courses professional meetings and site visitations.
- Performs related work as required.

## **KNOWLEDGE, SKILLS AND ABILITY REQUIRED TO PERFORM ESSENTIAL FUNCTIONS**

- Ability to reason quickly and accurately in situations involving abstract concepts.
- Ability to reason quickly and accurately in situations involving numeric concepts.
- Ability to learn the principles and practices required in the data processing field.
- Ability to prepare reports and present ideas effectively, both orally and in writing.
- Ability to understand and follow oral and written instructions.
- Ability to program in the following languages, including: Java, C/C++, Android SDK, iPhone SDK, Mac OS X API, XML, JSON, AJAX, JQUERY, HTML.

**The First Judicial District of Pennsylvania is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the First Judicial District will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.**