



***1<sup>st</sup> Judicial District of Pennsylvania***

***Court Administration***

***Office of Court Compliance***

**Payment Plan**

Name: \_\_\_\_\_ Payment Plan Number: \_\_\_\_\_

\$\_\_\_\_\_ Initial Payment \$\_\_\_\_\_ on the \_\_\_\_\_ day of every month

*If you would like to make a payment in a greater amount, your account will be credited accordingly.*

**Where to make payments?**

**By Mail:**

Accounting Unit  
1401 Arch Street  
Philadelphia, PA 19102  
(215) 683-1482

**Online ePay:**

<http://ujportal.pacourts.us/ePay/>

**In Person:**

Criminal Justice Center  
1301 Filbert Street (Basement)  
Philadelphia, PA 19107

***Cash, Money Orders, Credit/Debit and Cashier's Check (Certified) are accepted.***

**It is extremely important to notify 1<sup>st</sup> Judicial District in writing (Accounting Unit, 1401 Arch Street, Phila., PA 19102) of any name, address, financial, or employment change and contact the court if you would like to request a hearing or a change in the payment schedule.**

**Penalties may be severe for failing to pay as stated in your Court Order,**