To: **ALL JUDGES OF THE COURT OF COMMON PLEAS**

From: **Pamela Pryor Dembe**
PRESIDENT JUDGE, COURT OF COMMON PLEAS

Subject: **ELECTION DAY JUDICIAL ASSIGNMENTS**
2012 Primary Election - Tuesday, April 24, 2012

ORDER

AND NOW, this 23rd day of March, 2012, the following Election Court assignments are made, which shall supersede other assignments, during the scheduled Election Court hours only.

In the event of a personal emergency, the assigned judges must contact the President Judge, who will arrange for substitutes.

I.   CENTRAL ELECTION COURT - Courtroom 285, City Hall

Courtroom 285, City Hall, will be the central location for all records of the Registration Division, Board of Elections and the Prothonotary. Central Election Court will convene at 7:00 AM and will remain open continuously until 10:00 PM (Phone: 215-686-7357).

Judges assigned to the Central Election Court will have jurisdiction over all election matters, and shall, as provided in 25 P.S. § 3046:

act as a committing magistrate for any violation of the election laws;

settle summarily controversies that may arise with respect to the conduct of the election;

issue process, if necessary, to enforce and secure compliance with the election laws;

decide such other matters pertaining to the election as may be necessary to carry out the intent of the Election Code; and

when an individual is seeking a judicial order to vote, shall inform the individual of the provisional ballot process set forth in 25 P.S. § 3050. Section 3050 provides, *inter alia***:**

> **• an individual who claims to be properly registered and eligible to vote at the election district but whose name does not appear on the district register and whose registration cannot be determined by the inspectors of election or the county election board shall be permitted to cast a provisional ballot.**
>
> **• Prior to voting the provisional ballot, the elector shall be required to execute an affidavit which must be signed by the voter, the Judge of Election and minority inspector.**
>
> **• After the provisional ballot has been cast, the individual shall place it in a secrecy envelope. The individual shall place the secrecy envelope in the provisional ballot envelope and shall place his signature on the front of the provisional ballot envelope.**

No judge who is not assigned to Central Election Court shall take any action with respect to any election matter, unless prior approval is obtained from the President Judge. The assigned Central Election Court Judges shall provide their personal tipstaff to assist them in their Election Day duties.

	Judge	Court Reporter
7 AM to 2:30 PM	Honorable Matthew D. Carrafiello	Nicole Holden
2:30 PM to 10 PM	Honorable Gregory E. Smith	Barry Harris

II. STANDBY ASSIGNMENTS

Judges with standby assignments may only be called upon by the President Judge to preside in Central Election Court, 285 City Hall, in the event of unforeseen events. All of the standby judges must be available between the hours of 7 AM and 10 PM either in their chambers or at home.

> Honorable Lori A. Dumas-Brooks
> Honorable Holly J. Ford

III. ELECTION BOARD PETITIONS

Petitions (**original and two copies**) to Fill Vacancies in Election Boards (judge of election, majority inspector, minority inspector) must be filed with the Clerk of Courts (Room 310, Criminal Justice Center, 1301 Filbert Street, Philadelphia, PA.) before 3:00 p.m. on Wednesday, April 11, 2012.

A hearing on the Petitions to Fill Vacancies in Election Boards will be held in Courtroom 285 City Hall, on Wednesday, April 18, 2012, at 10:00 a.m., President Judge Pamela Pryor Dembe presiding.

IV. OFFICIAL ELECTION COUNT

The official election count will commence on Friday, April 27, 2012, at 9:30 a.m., at Riverview Place, 6th Floor, Delaware Avenue and Spring Garden Street, Philadelphia, Pennsylvania.

*This Election Schedule is available on the First Judicial District Web Site at: http://courts.phila.gov.

BY THE COURT:

/s/ Honorable Pamela Pryor Dembe
PAMELA PRYOR DEMBE
PRESIDENT JUDGE