

***First Judicial District of Pennsylvania's ("FJD")
Request for Proposal ("RFP")***

For

Data Center Design-Build Project Management Services

Dated January 10, 2013

VENDORS' QUESTIONS AND ANSWERS ("Q&A")

<http://courts.phila.gov>

- Q1.** *Will a commissioning agent be retained for the data center design and construction phases of this project? The commissioning agent may be retained directly by the owner, by the design-build management firm, or by the design-build firm (engineering/construction team). How will the commissioning agent be retained and by whom?*
Not by the owner. We will award one contract for the entire project.
- Q2.** *Is this solicitation for a program manager and construction will be bid out at a later date OR is this solicitation for a design build contract in which the firm awarded the contract will manage, design, & construct the project?*
The latter.
- Q3.** *Specifically, we are not a design/architectural firm. While our expertise and experience is in managing the Data Center construction process from the initial decision making stage through construction completion, we employ design/architecture firms as subcontractors on the projects we manage. We anticipate that for this project we would engage and manage a number of subcontractors while advising the Owner and managing overall project execution. Would that be acceptable for this project? Or is the FJD envisioning something different?*
Yes, acceptable.
- Q4.** *Has the FJD performed a migration analysis to determine how much and which of the legacy IT equipment will be migrated and how much new equipment is required?*
No new equipment will be migrated. The new purchases are for the environment and racking.
- Q5.** *Has the FJD defined its mid- and long-term IT initiatives, such as rewriting/migrating applications and platforms, virtualization, cloud-based solutions, etc., as well as the effect of these plans on its space, power and mechanical requirements? If not, are these factors part of the effort to "define the exact program requirements" which is included in the Vendor's scope?*
No. Not included.
- Q6.** *Has the FJD irrevocably selected the Criminal Justice Center as the destination for the new Data Center? Has it considered collocation or hosted facilities in or out of the City, or other alternate solutions?*

Yes. No.

Q7. *Is there an equipment or software refresh we need to advise on or procure for as we move to the new room?*

No. See response to Q16.

Q8. *Do we need to architect the IT environment? Visio etc. detailing the gear?*

Yes. The FJD suggests each prospective vendor provide additional documentation supporting/explaining its proposal for this aspect of the project.

Q9. *Is there a networking piece, considering a portion of the 'old' room still needs to have connectivity with the Mayor and City Council?*

No.

Q10. *Does the FJD have a maintenance window during which we can plan certain activities for the build and migration? What assumptions should we make at this point about working hours?*

Yes. No restrictions however, on working hours. It is important for prospective vendors to understand that the FJD is operational 24/7. As such, any networking/communication outages must be planned.

Q11. *There are many issues that may arise depending on who is performing the migration. For example, if the Vendor is responsible, will the FJD or City employees be onsite to cycle the equipment? Can the FJD provide more definition of this in general?*

FJD employees will be onsite to reset the equipment. The successful vendor/bidder will be working with FJD staff as well as CJC facilities management.

Q12. *Is it the Vendor's responsibility to make the City Hall room "whole"?*

No.

Q13. *Can the manpower / cubes in the new space be repositioned or relocated for a better work flow?*

Yes.

Q14. *For the gas micro turbine – knowing the building's gas head is at 15lbs – would the Vendor need to manage negotiating a contract with PGW for a feasibility study?*

Negotiable. The CJC is a low pressure consumer. PGW provides the CJC with 7.5 to 8.0 inches of water column, which equates to roughly 1/4 LB.

Q15. *The RFP does not state the size of and particulars of the existing data center nor any real information on the City Hall DC that will be consolidated into the New/Upgraded data center. Will the FJD provide this information to allow us to get a better idea of scope?*

This information will be provided to the selected vendor upon request.

Q16. *Is IT equipment procurement part of the Vendor's responsibility?*

No, except within the scope of the RFP for Power and HVAC.

Q17. Does the Vendor's scope include supervising and/or executing the migration as well as design and construction?

See response to Q1-Q3 above.

Q18. Does the FJD have a Tier-level requirement for the new location?

As it relates to this RFP for Power and HVAC.

Q19. Is the new location required to be Tier-level certified?

No, but the successful bidder should adopt as many of the principles as possible and inform the FJD where there are shortfalls.

Q20. Please clarify the extent of the Vendor's scope in commissioning the new facility. Is the Vendor responsible for procuring and managing commissioning services?

See response to Q1 above.

Q21. Are updated base building MEP drawings available?

See attached drawing.

Q22. Are as-builts of the Criminal Justice Center available?

See attached drawing.

Q23. Do we have the ability to track current power consumption?

There is no segregated meter in the LAN room.

Q24. Are cut sheets for the equipment that is to remain available?

Yes.

Q25. Are the service records for the MEP equipment available?

Not available at this time.

Q26. Will there be a minority participation requirement?

As stated in the RFP, Section 2e, Disadvantaged Minority, Women and Disabled Owned Business Enterprises (M/W/DSBE), Disadvantaged Minority, Women and Disabled Owned Business Enterprises (M/W/DSBE) as defined by the City of Philadelphia's Office of Economic Opportunity (formerly "MBEC" now known as "OEO") are encouraged to participate as prime proposers. Prime proposers who are not M/W/DSBEs are encouraged to identify and utilize M/W/DSBEs as subvendors. Vendors are requested to identify the amount of M/W/DSBE participation in this project by listing both dollar amount and percentage of total proposal.

Q27. For security and controls, will they be tied into an existing system or will the selected vendor be installing new?

They will be tied into an existing system.

Q28. *May we select design-build contractors after going under contract with the FJD, or should they be proposed as part of a team? If the former, what are the FJD's requirements regarding competition, if any? If the latter, what is the intent of B.1.vii: "Define list of approved contractors, vendors and suppliers"?*

Former, no competition requirement.

Q29. *Based on the RFP and walk-through, the destination site is already identified. Is there an open site selection issue per B.1.vi? If so, what site(s)?*

No.

Q30. *Does the FJD have a type of contract it intends to use for this work? If not, does the FJD want us to propose a contract?*

At the FJD's discretion, the selected vendor may be asked to propose a contract. However, the FJD standard terms and conditions shall be included within any contract.

Q31. *If design and build subs are selected after we contract, as opposed to when we contract, may the selected vendor use its own form of contract or will the FJD prescribe a contract?*

The FJD must approve of all subs, this will be a requirement of the FJD's prime agreement with the selected vendor. However, the FJD will not be contracting with subs.

Q32. *What does D.4. "The fee is required to support the reasonableness of your proposal" mean? Is it the FJD's concept that a certain range of proposed fee is reasonable?*

As stated in the RFP, Section E2, Criteria for Selection, Cost will be weighed heavily but will not necessarily be the deciding factor in the selection process.

Q33. *How does the FJD expect fees to be calculated?*

Up to the vendor.

Q34. *What kind of "fee" proposal does the FJD expect from bidders?*

- a. A professional fee to supervise all other contracts/contractors*
- b. The cost of the entire job including design, construction and migration?*

Up to the vendor.

Q35. *May we propose a fixed fee for pre-con services, and a percentage fee for construction phase services and an hourly fee for post-construction services?*

Yes.

Q36. *Are we expected to pay construction trade contractors with our funds after receiving payment from the FJD or will these costs be passed through and paid directly by the FJD?*

Paid by vendor.

Q37. *How quickly can the FJD guarantee turn-around payments on our invoices?*

Net 30.

Q38. Please confirm which if any CoPA requirements apply to this contract; e.g.; Separations Act, Steel Act, Prevailing Wage?

Yes, applicable, as well as all other terms and conditions as stated in the RFP.

Q39. How much time support will the city need after acceptance of construction? If this cannot be defined, may we propose this based on hourly rates?

Yes.

Q40. We note that F.2.e. encourages listing MWOB participants but that this is not a criterion for selection per E. Please clarify whether or not this is a criterion.

See response to Q26 above.

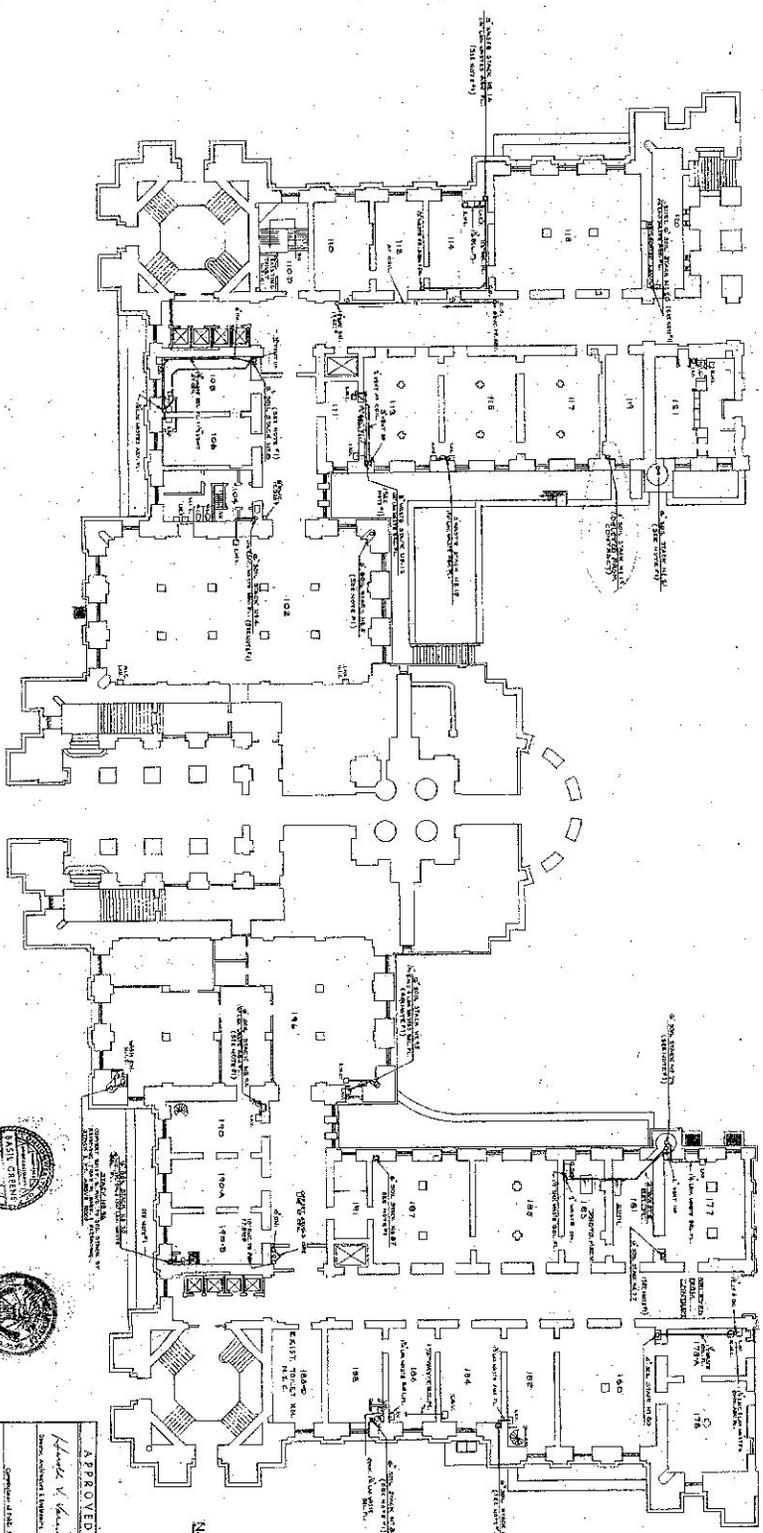
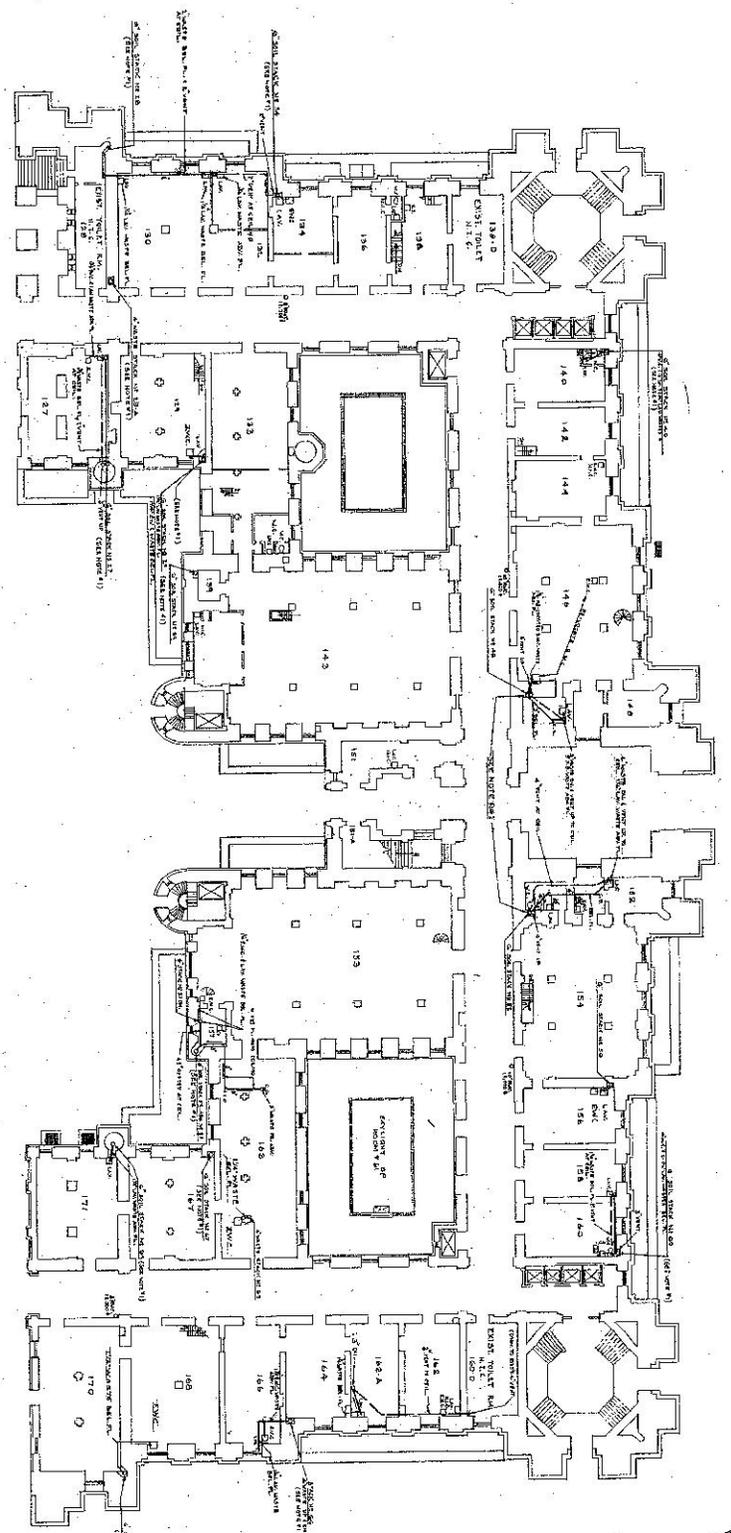
Q41. F.2.c. notes that a bond is required if it is required in the RFP. Is a bond required? If it is, how is the amount determined?

A bond is not required at this time; however, the FJD reserves the right to require such a bond at a later date.

Q42. F.2.c. notes that Vendors must sign a contract, but no contract was proffered. May we assume that this clause does not apply?

No. A professional services agreement will be executed for these services.

*** END ***

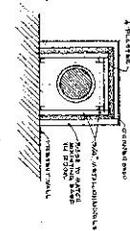


PLAN
OF
STRUCTURE



APPROVED		Howard V. Wood	
CITY OF PHILADELPHIA		RAINWATER and SANITARY DRAINAGE PLANS	
RAINWATER and SANITARY DRAINAGE PLANS		CITY HALL	
DOWELL LEWIS SHAW AND ASSOCIATES		ARCHITECTS AND ENGINEERS	

NOTE 1
 1. These plans show the location of the main sewer and water lines in the building. The location of the main sewer and water lines in the building is shown as indicated by the lines on the plan. The location of the main sewer and water lines in the building is shown as indicated by the lines on the plan.



ELEVATING DETAIL
 WINDOW SILL AND FRAME



ELEVATING DETAIL
 WINDOW SILL AND FRAME

NOTE
 1. These plans show the location of the main sewer and water lines in the building. The location of the main sewer and water lines in the building is shown as indicated by the lines on the plan.

