

***First Judicial District of Pennsylvania's ("FJD")
Request for Proposal ("RFP")***

For

Workstation and Other Office Furniture Project

Dated January 2, 2018

VENDOR'S QUESTIONS AND ANSWERS ("Q&A")

<http://courts.phila.gov>

VENDOR'S QUESTIONS AND ANSWERS ("Q&A")

**PLEASE BE ADVISED THAT THE DEADLINE FOR BID RESPONSES TO THE ABOVE
REFERENCED RFP IS EXTENDED TO
JULY 11, 2018, BY 3:00 P.M.**

**Except those modifications stated herein, all other terms and conditions of the RFP shall remain in full
force and effect.**

PLEASE NOTE: Due to some minor architectural revisions, the stacking plan for the first floor is hereby revised and incorporated into this Q&A. Accordingly, a scalable copy of the complete, Attachment 1 (Rev.) is available on the FJD's website noted above and located under the "RFP" link. Supplementary to Attachment 1 (Rev.), CAD drawings are available upon written request and execution of a CAD Transfer Agreement by contacting the building's architect at GSarsale@NELSONonline.com but the FJD assumes no liability and/or obligation to this facet and all other terms and conditions of the FJD's RFP documents remain in full force and effect.

In addition, Attachment 2 has also been revised; attached and incorporated into this Q&A is a copy for reference.

Q1. Are AutoCAD documents or DWG files available?

See above statement

Q2. The RFP documents do not appear to provide sufficient information for a thorough response within the allotted timeframe; will the FJD consider an extension?

See above

Q3. What is the standard design of the workstations and the desired layout for offices? Are there details of what goes into each typical work area (ie, panel heights; storage requirements for overheads, pedestals and personal drawers; what kind of power; ergonomic accessories; materials: Laminate, metal, wood veneer)?

Notwithstanding the diagramed information on Attachment 1 (Rev.) and the criteria/specifications noted in the RFP and this Q&A, standard FJD workstations are generally designed (6x6) cubicles with an L-shaped countertop, electric, 4' / 6' / or 8' fabric walls (height as applicable) with one overhead cabinet and two drawer cabinets (one file-file and one box-box-file). Electric within the workstations should be capable of supporting a PC, monitor, printer, and two cable lines; one for PC data and the other for a VOIP telephone set.

Q4. *Is all of the furniture shown in the highlighted areas on drawings A5.0, A5.1, A5.2, A5.3, A5.6 and A5.7 to be specified and priced in preparing the response to this RFP?*

Yes, notwithstanding all criteria/specifications noted in the RFP and this Q&A, all furniture needs should be addressed in bid responses to this RFP with exception to file cabinets, lockers, and shelving; these three component items will be addressed at a later date. Please refer to Attachment 1 (Rev.) for each categorical component per floor.

Q5. *Has a specific furniture manufacturer been identified for this product?*

No, all manufacturers will be entertained. Notwithstanding all criteria/specifications noted in the RFP and this Q&A, cost proposals should indicate best value at the lowest cost with any available variables noted including, but not limited, to the following:

- Fabric wall panels vs. solid;
 - Fabric panel pricing should include insect resistant fill vs. standard;
- **New products vs. slightly used;**
- Panel height options (4', 6', 8');
- Comparable seating options to Attachment 2 (Rev.);
- Any other cost effective options and/or suggestions

Q6. *Has a color scheme been determined for this project?*

Not at this time; to be determined

Q7. *Please clarify Amendment 2 regarding the Yes/No matrix; the key seems to be opposite what is indicated.*

See Attachment 2 (Rev.)

Q8. *How will the purchasing taking place? What (federal, state, city, NJPA, US Communities, etc.) contracts are available to use for this project?*

See Page 9 of the RFP, Provision F(2)(o), Negotiation of Contract. As an independent branch of government, the FJD is uniquely eligible to participate in most available cooperative contract opportunities that afford the FJD "best value/lowest cost" incentives.

Q9. *Is there any pricing spreadsheets for us to fill out (i.e., excel document)?*

No

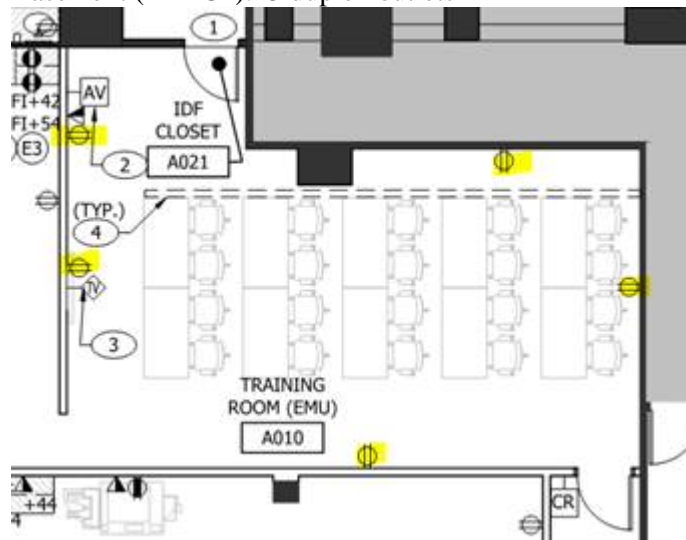
Q10. *Several discrepancies were noted between the plans and the program list; which should take precedence?*

The physical drawings on the plans should take precedence consistent with all terms and conditions noted in the RFP and this Q&A.

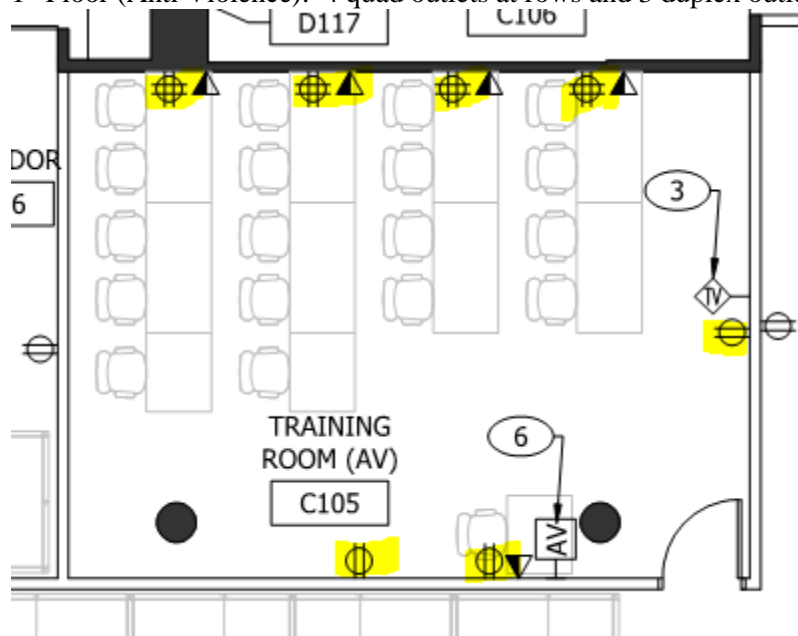
Q11. *Training table requirements (powered, flip/nest/ganging, casters, modesty) and what seating is requested for these rooms?*

See response to Q5 above. Training Rooms on Attachment 1 (Rev.) show a floor raceway to provide power and data to the respective tables. Accordingly, the below snapshots represent the Architect's planned electrical needs for the various lecture training and computer training rooms:

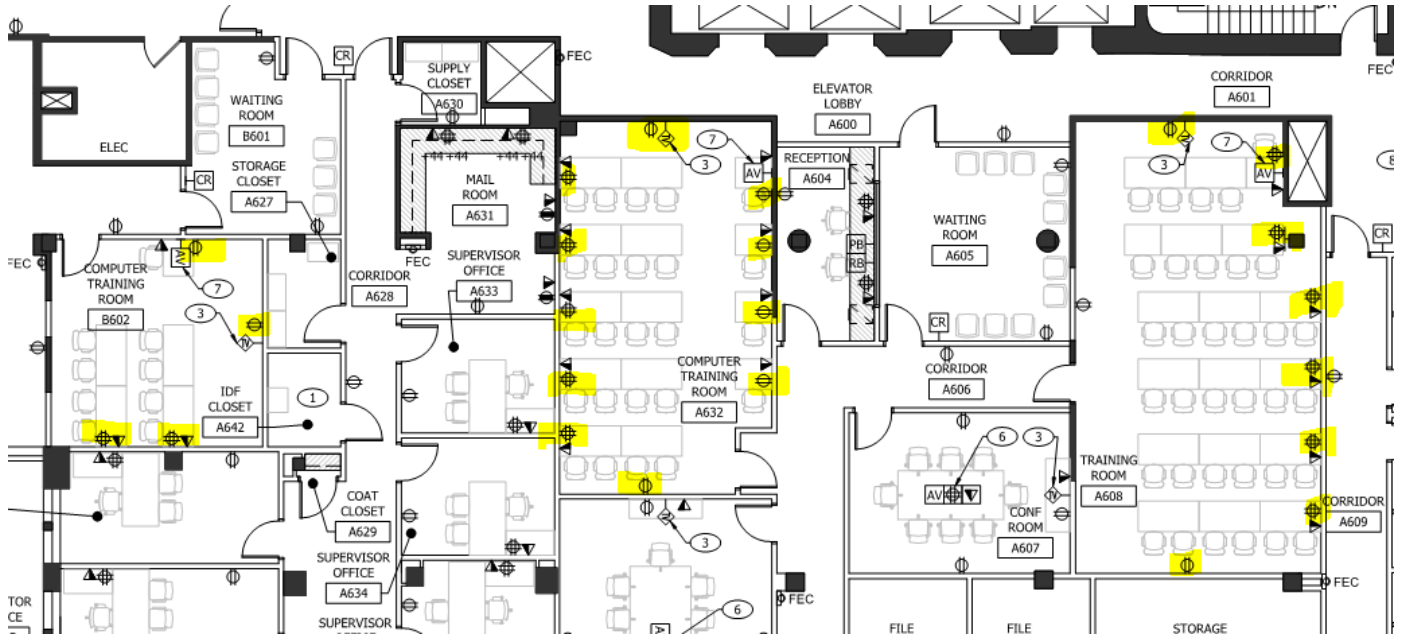
- Basement (“EMU”): 5 duplex outlets



- 1st Floor (Anti Violence): 4 quad outlets at rows and 3 duplex outlets



- 6th Floor:
 - Computer Training Room B602: quad outlets at rows and 2 duplex outlets;
 - Computer Training Room A632: quad outlets at rows, duplex outlets at single seats, 1 duplex outlet for TV at front of room, and 1 duplex outlet in back of room;
 - Training Room A6080: quad outlets at all rows, duplex outlet for TV, and 1 duplex outlet at back of room.



Q12. Lockers in locker rooms – are these to be built in by others? If intended to be included with the furniture package, are there specs for these?

The lockers are not included with this solicitation and will be addressed at a later date.

Q13. Are specs available for:

- **Lounge seating:** Please refer to Attachment 2 (Rev.) which identifies the FJD's current compliment of seating but the FJD is willing to entertain durable, comparable and cost effective options.
- **Waiting room chairs:** “
- **Guest, task, etc. chairs:** “
- **Interview rooms:** Refer to Q5 above, notwithstanding all criteria/specifications noted in the RFP and this Q&A as well as any statements within relative to seating needs, the FJD prefers durable and cost effective options for any/all furniture needs;
- **Conference tables: any power and data requirements? Some tables are shown with power boxes and others are not. Are these indicative or symbolic placeholders for tables?** Refer to Q11 above; the power boxes in the middle of conference room tables represent power/data boxes underneath each table.

Q14. In some cases, file rooms are shown on the plans but there is no info about file cabinets in programming; are vendors expected to quote these items? If so, what is the preferred size for the cabinets?

Not at this time; to be determined at a later date

Q15. Not all interview rooms are shown with chairs; should we provide in all rooms or only as indicated on the plan?

Consistent with Q5 and Attachment 2 (rev) standards, yes, in all rooms.

Q16. Attachment 2 seating: are these chairs intended for 24/7 usage?

Please refer to the attached, Attachment 2 (Rev.) which identifies the FJD's current compliment of seating; notwithstanding all criteria/specifications noted in the RFP and this Q&A, the FJD is willing to entertain durable, comparable and cost effective options. Only a minimal number of offices are 24/7 while all others are standard business hours with heavy usage.

Q17. Are there any specific requirements from the building management with regards to installation, i.e., mason boards on floors, blankets in elevator, insurance certifications, and to what dollar amount etc.?

- Durable protection must be utilized on floors, elevators, etc.;
- Notwithstanding any/all other FJD terms and conditions of the RFP (i.e., Page 10, Provision F(2)(w) and any awarded contract, copies of all valid insurance certifications are required to be presented to building management prior to commencement of services.

Q18. Should the cost of installation be included in the response or for product ONLY?

All quotes should be itemized to reflect any/all individual component pricing (product, services, etc.) which should be tallied to full calculations (each categorical subtotals as well as grand total).

Q19. Is prevailing wage/union required? If so, shall labor be priced by item or as a lump sum cost?

Yes, see Page 6, Provision F(2)(f) and Q18 above.

Q20. Will the installation be phased by floor and then by room/area within the floor? How many phases do you expect per floor? Can the installation take place during normal hours (weekdays 8-5)?

Schematic installation plan to be determined but upon the FJD taking possession of the 714 Market Street facility, it is intended that there will be a thirty (30) day window before the physical FJD occupancy thereby allocating an immediate two week slot for the Selected Vendor's 24/7 access to complete any/all delivery and installation efforts.

Q21. Is there a loading dock that can accommodate a 53' tractor trailer? If not, is the facility off-street accessible? If off load is required on the street, who is responsible for permitting?

The 714 Market Street facility does not have a loading dock but access to the facility is the rear of the building on Ranstead Street between 7th and 8th Streets, however, please be aware that building management indicates that the pivotal turn from 7th or 8th Street onto Ranstead Street by a 53' tractor trailer may not be possible. Accordingly, Vendors will be responsible for any off-loading street permits.

Q22. Can the deliveries take place during normal hours?

Yes, Q20 above

Q23. Is there a freight elevator?

Yes, there are two freight elevators for use during the installation process.

a. If so, please provide the dimensions of elevator's cab.

- a. Car #5: 9'W x 5'8"D x 8'H with 4'8" door opening;
- b. Car #6: 9'W x 6'6"D x 7'9"H with 8' door opening

b. Is there a cost for the elevator operator? If so, what is the hourly rate?

Car #6 requires a union elevator operator; projected union rates for 2019 are \$32.00/straight time and \$45.00/overtime.

Q24. Will Vendors be allowed to walk the spaces prior to responding?

No, not at this phase of the project. Upon satisfactory completion of the bid process and full execution of an agreement, the Selected Vendor will be provided a formal walkthrough to finalize all required measurements and/or elements.

Q25. *In the maintenance section of the bid, are you referencing warranties supplied by manufacturers or actual quarterly or annual maintenance programs provided by the dealers to keep products looking like the day they were installed?*

The FJD prefers vendors to provide both the manufacturer's warranty specifications as well as any cost effective options for consideration of an ongoing preventive maintenance program upon expiration of the warranty.

Q26. *Will preference be given to local dealers in the criteria for selection or will the "Cost" criteria be most heavily weighted?*

No, cost proposals should indicate best value at the lowest cost with any/all available variables included.

Q27. *Is there any weight given to a green solution that would keep current and future products out of the landfill? Are there any certifications that are required for LEED, green or other environmental councils?*

Not at this time.

Q28. *What is the weight being given to Small Business/Minority/Veteran/Disabled partnership levels, Manufacturer, Dealer, Installers? Is there a preference?*

See Page 6, Provision F(2)(e)

Q29. *Upon release of the Q&A, will there be another question period after we have had the chance to review?*

No

Q30. *Are vendors required to submit their proposals inclusive of workstations, office furniture, and chairs, or can a vendor only respond to one component?*

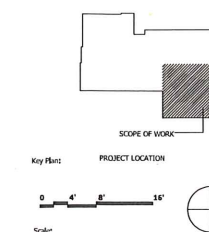
Interested vendors can respond to any/all components applicable to their respective area(s) of expertise.

~END~



PROGRAM SUMMARY				
AREA	SF	PROGRAM QTY	PLAN QTY	
BASEMENT				
ANTI-VIOLENCE DIVISION (HIGH RISK) 1,493 SF				
RECORDS FILE ROOM	535	-	1	
SUPERVISION SUPPORT DIVISION (OPERATIONS) (LOW RISK) 2,822 SF				
WORKSTATION	36 (674)	5		
LARGE RECORDS FILE ROOM	3375	1	152 FILES (EROS), 5 FILES (HDCAT)	
SMALL RECORDS FILE ROOM	247	1	37 FILES (HPOPS)	
ELECTRONIC MONITORING UNIT 727 SF				
SECURED STORAGE ROOM	115	1	1	
TRAINING ROOM	632	1	1	
DATA VERIFICATION UNIT				
FILE ROOM	234	1	1	
SHARED OFFICE SPACES 1,132 SF				
MALE LOCKER ROOM	271	1	1	
FEMALE LOCKER ROOM	243	1	1	
LUNCH ROOM	618	1		
EXISTING MALE RESTROOM	-	-	1	
EXISTING FEMALE RESTROOM	-	-	1	
HIS				
IDF	24	-	1	

BASEMENT	1ST FLOOR	2ND FLOOR	3RD FLOOR	6TH FLOOR	7TH FLOOR	TRAVEL PATH
STORAGE ANTI-VIOLENCE DIVISION (HIGH RISK)	WARRANT UNIT	SPECIALIZED SUPERVISION DIVISION (HIGH RISK)	PRESENTENCE (PSI) (LOW RISK)	ADMINISTRATION (LOW RISK)	SUPERVISION (PRE-TRIAL)	→ PAROLE VIOLATION
STORAGE ROOM ELECTRONIC MONITORING UNIT (EMU)	ELECTRONIC MONITORING UNIT (EMU)	ADMINISTRATIVE SUPERVISION DIVISION (LOW RISK)	MENTAL HEALTH (HIGH RISK)	SUPERVISION SUPPORT DIVISION (OPERATIONS) (LOW RISK)	ARRAIGNMENT OPS (PRE-TRIAL)	→ EMPLOYEES ENTRY
RECORDS SUPERVISION SUPPORT DIVISION (OPERATIONS) (LOW RISK)	ARD/ WELFARE FRAUD	SHARED SUPPORT SPACES	GENERAL SUPERVISION DIVISION (MODERATE RISK)	SHARED SUPPORT SPACES	MUNICIPAL COURT	→ CLIENT ENTRY
FILE ROOM DATA VERIFICATION UNIT (DVU)	ACCOUNTING DEPARTMENT (PRE-TRIAL)	MIS (IDF)	MIS (IDF)	MIS (IDF)	SHARED SUPPORT SPACES	
SHARED SUPPORT SPACES	PROBATION & PAROLE (EMU)	NIC	NIC		MIS	
MIS (IDF)	ANTI-VIOLENCE (HIGH RISK)					
	MIS (IDF)					
	NIC					

[illegible]714
MARKET

Client:

FIRST JUDICIAL DISTRICT
714 MARKET STREET
PHILADELPHIA, PA 19106

Project Title & Address:

ALL DIMENSIONS AND CONDITIONS MUST BE CHECKED AND DRAFTED ON SITE BY THE CONTRACTOR AND SUB-CONTRACTORS. THE PROJECT MANAGER SHALL BE NOTIFIED IN WRITING OF ANY DISCREPANCIES PRIOR TO PROCEEDING WITH THE WORK.

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Basement Furniture Plan

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Sheet Title	
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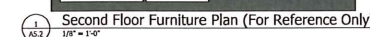
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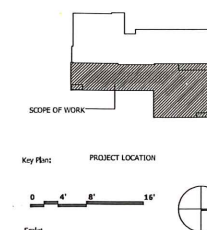
Drawn By:	EMH	Reviewed By:	GSS
Project Manager:	GSS	Approved By:	WSW

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LEGEND						
BASEMENT	1ST FLOOR	2ND FLOOR	3RD FLOOR	6TH FLOOR	7TH FLOOR	TRAVEL PATH
<div></div> STORAGE ANTI-VIOLENCE DIVISION (HIGH RISK)	<div></div> WARRANT UNIT	<div></div> SPECIALIZED SUPERVISION DIVISION (HIGH RISK)	<div></div> PRESENCE (PSI) (LOW RISK)	<div></div> ADMINISTRATION (LOW RISK)	<div></div> SUPERVISION (PRE-TRIAL)	<div></div> PAROLE VIOLATION
<div></div> STORAGE ROOM ELECTRONIC MONITORING UNIT (EMU)	<div></div> ELECTRONIC MONITORING UNIT (EMU)	<div></div> ADMINISTRATIVE SUPERVISION DIVISION (LOW RISK)	<div></div> MENTAL HEALTH (HIGH RISK)	<div></div> SUPERVISION SUPPORT DIVISION (OPERATIONS) (LOW RISK)	<div></div> ARRAIGNMENT OPS (PRE-TRIAL)	<div></div> EMPLOYEES ENTRY
<div></div> RECORDS SUPERVISION SUPPORT DIVISION (OPERATIONS) (LOW RISK)	<div></div> ARD/ WELFARE FRAUD	<div></div> SHARED SUPPORT SPACES	<div></div> GENERAL SUPERVISION DIVISION (MODERATE RISK)	<div></div> SHARED SUPPORT SPACES	<div></div> MUNICIPAL COURT	<div></div> CLIENT ENTRY
<div></div> FILE ROOM DATA VERIFICATION UNIT (DVU)	<div></div> ACCOUNTING DEPARTMENT (PRE-TRIAL)	<div></div> MIS (IDF)	<div></div> MIS (IDF)	<div></div> MIS (IDF)	<div></div> SHARED SUPPORT SPACES	
<div></div> SHARED SUPPORT SPACES	<div></div> PROBATION & PAROLE (EMU)	<div></div> NIC	<div></div> NIC		<div></div> MIS	
<div></div> MIS (IDF)	<div></div> ANTI-VIOLENCE (HIGH RISK)					
	<div></div> MIS (IDF)					
	<div></div> NIC					

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714
MARKET

FIRST JUDICIAL DISTRICT
714 MARKET STREET
PHILADELPHIA, PA 19106

Project Title: Address

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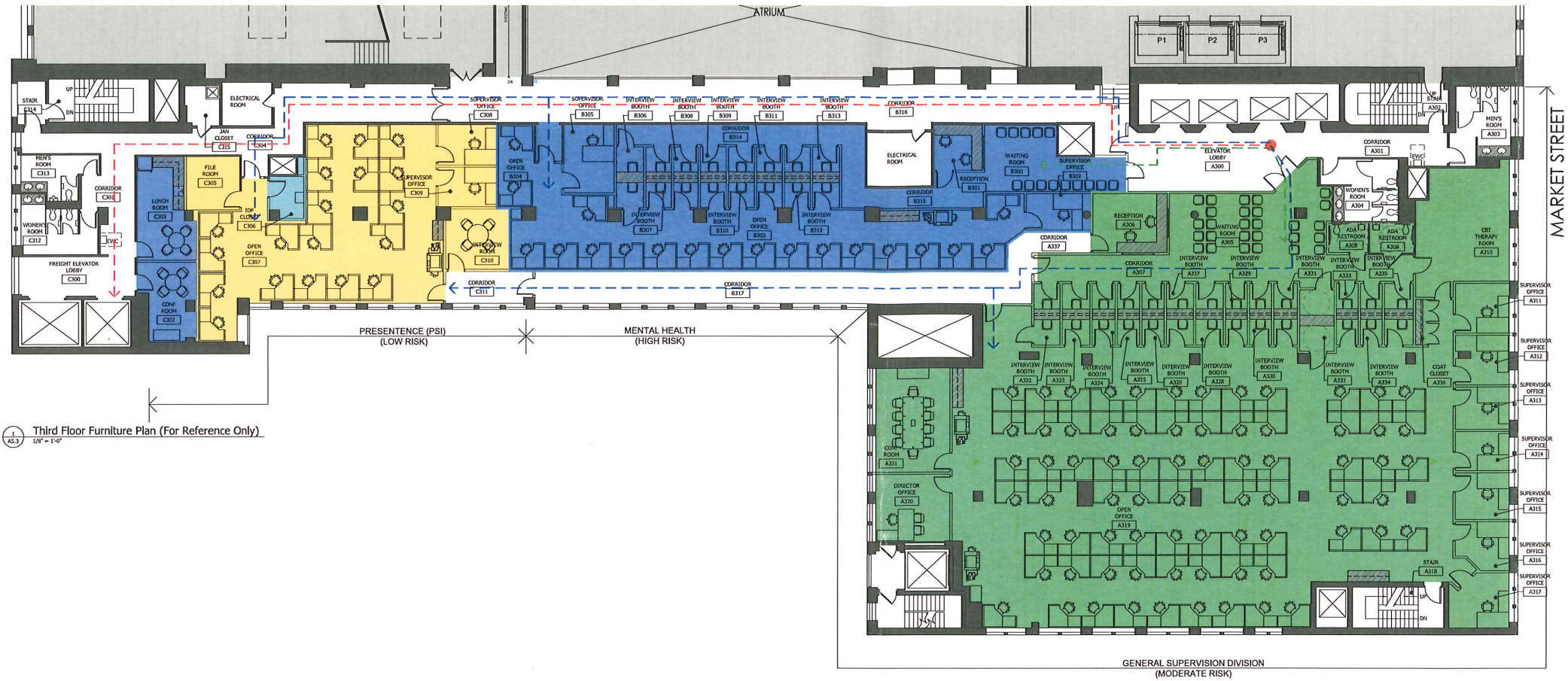
Second Floor Furniture Plan

Sheet Title

Drawn By:	EMH	Reviewed By:	GSS
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AF 2

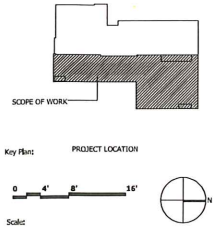
A5.2



Third Floor Furniture Plan (For Reference Only)
1/8" = 1'-0"

PROGRAM SUMMARY			
AREA	SF	PROGRAM QTY	PLAN QTY
3RD FLOOR			
GENERAL SUPERVISION DIVISION (MODERATE RISK)			
WAITING	389	1	1
RECEPTION	157	1	1
INTERVIEW BOOTH	60	13	14
DIRECTOR OFFICE	183	1	1
SUPERVISOR OFFICE	90-100	7	7
WORKSTATION (OFFICERS)	24 (4X6)	73	73
CBT THERAPY ROOM	378	1	1
CONFERENCE ROOM	276	1	1
COPY/WORK AREA		2	2
CLIENT TOILET ROOM	42/48	1	2
MENTAL HEALTH (HIGH RISK)			
WAITING	255	1	1
RECEPTION	78	1	1
INTERVIEW BOOTH	56	8	8
SUPERVISOR OFFICE	81-113	2	2
WORKSTATION (OFFICERS)	24 (4X6)	19	19
COPY/WORK AREA		1	1
PRESENTENCE (PSI) (LOW RISK)			
SUPERVISOR OFFICE	84	2	2
WORKSTATION (OFFICERS)	24 (4X6)	19	19
FILE ROOM	103	1	1
COPY/WORK AREA		1	1
INTERVIEW ROOM	135	1	1
SHARED SUPPORT SPACES			
CONFERENCE ROOM	148	1	1
LUNCHROOM	193	1	1
MIS			
IDF	51	-	1

LEGEND						
BASEMENT	1ST FLOOR	2ND FLOOR	3RD FLOOR	6TH FLOOR	7TH FLOOR	TRAVEL PATH
STORAGE ANTI-VIOLENCE DIVISION (HIGH RISK)	WARRANT UNIT	SPECIALIZED SUPERVISION DIVISION (HIGH RISK)	PRESENTENCE (PSI) (LOW RISK)	ADMINISTRATION (LOW RISK)	SUPERVISION (PRE-TRIAL)	→ PAROLE VIOLATION
STORAGE ROOM ELECTRONIC MONITORING UNIT (EMU)	ELECTRONIC MONITORING UNIT (EMU)	ADMINISTRATIVE SUPERVISION DIVISION (LOW RISK)	MENTAL HEALTH (HIGH RISK)	SUPERVISION SUPPORT DIVISION (OPERATIONS) (LOW RISK)	ARRAIGNMENT OPS (PRE-TRIAL)	→ EMPLOYEES ENTRY
RECORDS SUPERVISION SUPPORT DIVISION (OPERATIONS) (LOW RISK)	ARD/ WELFARE FRAUD	SHARED SUPPORT SPACES	GENERAL SUPERVISION DIVISION (MODERATE RISK)	SHARED SUPPORT SPACES	MUNICIPAL COURT	→ CLIENT ENTRY
FILE ROOM DATA VERIFICATION UNIT (DVU)	ACCOUNTING DEPARTMENT (PRE-TRIAL)	MIS (IDF)	MIS (IDF)	MIS (IDF)	SHARED SUPPORT SPACES	
SHARED SUPPORT SPACES	PROBATION & PAROLE (EMU)	NIC	NIC		MIS	
MIS (IDF)	ANTI-VIOLENCE (HIGH RISK)					
	MIS (IDF)					
	NIC					



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Revision	By	Date
1	EPH	1/22/2018
2	EPH	1/22/2018
3	EPH	1/22/2018
4	EPH	1/22/2018
5	EPH	1/22/2018
6	EPH	1/22/2018
7	EPH	1/22/2018
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46	EPH	1/22/2018
47	EPH	1/22/2018
48	EPH	1/22/2018
49	EPH	1/22/2018
50	EPH	1/22/2018

714 MARKET

Client:

FIRST JUDICIAL DISTRICT
714 MARKET STREET
PHILADELPHIA, PA 19106

Project Title & Address:

Third Floor Furniture Plan

Sheet Title:

Scale:

Proj. No.

17-17083.01

Drawn By:

EPH

Project Manager:

GSS

Design:

EPH

Reviewed By:

GSS

Approved By:

WSS

A5.3

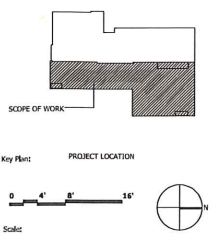


1/4\"/>

PROGRAM SUMMARY				
AREA	SF	PROGRAM QTY	PLAN QTY	
6TH FLOOR				
ADMIN (LOW RISK)				
WAITING	246	1	1	
RECEPTION	127	1	1	
CHIEF/DEPUTY OFFICE	235-280	4	4	
DIRECTOR OFFICE	140-160	8	8	
SUPERVISOR OFFICE	120	4	4	
WORKSTATION (OFFENSES)	48 (678)	3	3	
WORKSTATION (SECRETARY)	48 (678)	2	2	
TRAINING ROOM	725	1	1	
COMPUTER TRAINING ROOM	515	1	1	
SMALL CONFERENCE ROOM	239	1	1	
LARGE CONFERENCE ROOM	412	1	1	
OPEN MEETING AREA	145	1	1	
COPY/WORK ROOM	94	1	1	
MAIL ROOM	109	1	1	
SECURED FILE ROOM	166	2	2	
LARGE SECURED STORAGE ROOM (OFFENSES)	315	1	1	SHARED WITH OPERATIONS
SECURED STORAGE CLOSET	54	0	1	
SUPPLY CLOSET	45	1	1	
COAT CLOSET	5	1	1	
EXISTING RESTROOM	63	1	1	
SUPERVISION SUPPORT DIVISION (OPERATIONS) (LOW RISK)				
WAITING	179	1	1	
DIRECTOR OFFICE	189	1	1	
SUPERVISOR OFFICE	100-120	6	6	
WORKSTATION (OFFENSES)	48 (678)	10	10	
COMPUTER TRAINING ROOM	295	1	1	
CONFERENCE ROOM	427	1	1	
SUPPLY ROOM	92	1	1	
COPY/WORKMAIL AREA		1	1	
RECORDS FILE ROOM	3530	1	1	LOCATED IN BASEMENT
SHARED SUPPORT SPACES				
LUNCHROOM	225	1	1	
LARGE SECURED STORAGE ROOM	536	1	1	SHARED WITH ADMIN
HIS				
IDF	49		1	

LEGEND

BASEMENT <div>STORAGE ANTI-VIOLENCE DIVISION (HIGH RISK)</div> <div>STORAGE ROOM ELECTRONIC MONITORING UNIT (EMU)</div> <div>RECORDS SUPERVISION SUPPORT DIVISION (OPERATIONS) (LOW RISK)</div> <div>FILE ROOM DATA VERIFICATION UNIT (DVU)</div> <div>SHARED SUPPORT SPACES</div> <div>MIS (IDF)</div>	1ST FLOOR <div>WARRANT UNIT</div> <div>ELECTRONIC MONITORING UNIT (EMU)</div> <div>ARD/ WELFARE FRAUD</div> <div>ACCOUNTING DEPARTMENT (PRE-TRIAL)</div> <div>PROBATION & PAROLE (EMU)</div> <div>ANTI-VIOLENCE (HIGH RISK)</div> <div>MIS (IDF)</div> <div>NIC</div>	2ND FLOOR <div>SPECIALIZED SUPERVISION DIVISION (HIGH RISK)</div> <div>ADMINISTRATIVE SUPERVISION DIVISION (LOW RISK)</div> <div>SHARED SUPPORT SPACES</div> <div>MIS (IDF)</div> <div>NIC</div>	3RD FLOOR <div>PRESENTENCE (PSI) (LOW RISK)</div> <div>MENTAL HEALTH (HIGH RISK)</div> <div>GENERAL SUPERVISION DIVISION (MODERATE RISK)</div> <div>MIS (IDF)</div> <div>NIC</div>	6TH FLOOR <div>ADMINISTRATION (LOW RISK)</div> <div>SUPERVISION SUPPORT DIVISION (OPERATIONS) (LOW RISK)</div> <div>SHARED SUPPORT SPACES</div> <div>MIS (IDF)</div>	7TH FLOOR <div>SUPERVISION (PRE-TRIAL)</div> <div>ARRAIGNMENT OPS (PRE-TRIAL)</div> <div>MUNICIPAL COURT</div> <div>SHARED SUPPORT SPACES</div> <div>MIS</div>	TRAVEL PATH <div>→ PAROLE VIOLATION</div> <div>→ EMPLOYEES ENTRY</div> <div>→ CLIENT ENTRY</div>
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Consultant:

Description	Rev.	By:	Date:
Issued for Design Development Review		EPH	12/22/2017
Issued for Preliminary Review		EPH	1/22/2018
Issued for Preliminary Review		EPH	2/22/2018
Issued for Preliminary Review		EPH	3/22/2018
Issued for Preliminary Review		EPH	12/22/2018
Issued for Preliminary Review		EPH	12/22/2018
Issued for Preliminary Review		EPH	12/22/2018
Issued for Preliminary Review		EPH	12/22/2018
Issued for Preliminary Review		EPH	12/22/2018
Issued for Preliminary Review		EPH	12/22/2018

714 MARKET

Client:

FIRST JUDICIAL DISTRICT
714 MARKET STREET
PHILADELPHIA, PA 19106

Project Title & Address:

6th Floor Furniture Plan

Sheet Title:

Scale:

Proj. No: 17.17863.01 Designer: EPH
Drawn By: EPH Reviewed By: GSS
Project Manager: GSS Approved By: WSW

A5.6



Seventh Floor Furniture Plan (For Reference Only)

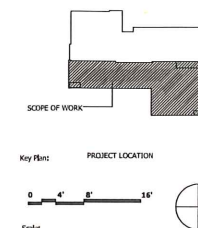
1/8" = 1'-0"

PROGRAM SUMMARY

AREA	SF	PROGRAM QTY	PLAN QTY
7TH FLOOR			
SUPERVISION (PRE-TRIAL)			
WAITING	411	1	1
RECEPTION	142	1	1
INTERVIEW BOOTH	60	10	10
DIRECTOR OFFICE	169	1	1
SUPERVISOR OFFICE	113-138	3	3
OFFICE	150	2	2
WORKSTATION (OFFICERS)	36 (6785)	44	44
ORIENTATION ROOM	256	1	1
COPY/WORK AREA	2	2	2
FILE ROOM	854	1	1
SECURED STORAGE ROOM	83	1	1
LOCKER STORAGE	67	1	1
CLIENT TOILET ROOM	57/62	2	2
MIS			
DIRECTOR OFFICE	151	1	1
SUPERVISOR OFFICE	124	1	1
SERVER ROOM	523	1	1
STORAGE ROOM	136	1	1
ARRAIGNMENT OPS			
OFFICE	125	1	1
WORKSTATION (SUPERVISORS)	48 (6787)	5	5
WORKSTATION (SECRETARIES)	48 (6788)	1	1
WORKSTATION (INTERVIEWERS)	24 (6789)	10	10
COPY/WORK AREA	1	1	1
COAT CLOSET	18	1	1
SUPPLY	139	1	1
MUNICIPAL COURT AREA			
SUPERVISOR OFFICE	123	1	1
WORKSTATION (OFFICERS)	36 (6790)	9	9
COPY/WORK AREA	1	1	1
COAT CLOSET	10	1	1
SHARED SUPPORT SPACES			
OFFICE	108	3	3
LARGE CONFERENCE ROOM	373	1	1
SMALL CONFERENCE ROOM	188-207	2	2
LUNCH ROOM	600	1	1
FILE ROOM	161	1	1
COAT CLOSET	16	1	1
STORAGE CLOSET	21	1	1

LEGEND

BASEMENT	1ST FLOOR	2ND FLOOR	3RD FLOOR	6TH FLOOR	7TH FLOOR	TRAVEL PATH
STORAGE ANTI-VIOLENCE DIVISION (HIGH RISK)	WARRANT UNIT	SPECIALIZED SUPERVISION DIVISION (HIGH RISK)	PRESENTENCE (PSI) (LOW RISK)	ADMINISTRATION (LOW RISK)	SUPERVISION (PRE-TRIAL)	PAROLE VIOLATION
STORAGE ROOM ELECTRONIC MONITORING UNIT (EMU)	ELECTRONIC MONITORING UNIT (EMU)	ADMINISTRATIVE SUPERVISION DIVISION (LOW RISK)	MENTAL HEALTH (HIGH RISK)	SUPERVISION SUPPORT DIVISION (OPERATIONS) (LOW RISK)	ARRAIGNMENT OPS (PRE-TRIAL)	EMPLOYEES ENTRY
RECORDS SUPERVISION SUPPORT DIVISION (OPERATIONS) (LOW RISK)	ARD/ WELFARE FRAUD	SHARED SUPPORT SPACES	GENERAL SUPERVISION DIVISION (MODERATE RISK)	SHARED SUPPORT SPACES	MUNICIPAL COURT	CLIENT ENTRY
FILE ROOM DATA VERIFICATION UNIT (DVU)	ACCOUNTING DEPARTMENT (PRE-TRIAL)	MIS (IDF)	MIS (IDF)	MIS (IDF)	SHARED SUPPORT SPACES	
SHARED SUPPORT SPACES	PROBATION & PAROLE (EMU)	NIC	NIC		MIS	
MIS (IDF)	ANTI-VIOLENCE (HIGH RISK)					
	MIS (IDF)					
	NIC					



Revision	By	Date
1	EHM	11/17/2017
2	EHM	1/22/2018
3	EHM	12/7/2018
4	EHM	3/5/2018
5	EHM	3/16/2018
6	EHM	3/29/2018
7	EHM	3/29/2018
8	EHM	4/24/2018

FIRST JUDICIAL DISTRICT
714 MARKET STREET
PHILADELPHIA, PA 19106

Project Title & Address:

All dimensions and locations must be checked and verified on site by the contractor and subcontractors. The project manager shall be notified in writing of any discrepancies prior to proceeding with the work.

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Seventh Floor Furniture Plan

Sheet Title:

Scale:

Proj. No. 17.17063.01

Drawn By: EHM

Reviewed By: GSS

Project Manager: GSS

Approved By: WSW

A5.7

FJD Seating Standards (2017-2018)				
Model	Arms	Leather	Mesh back	Manufacturer #
Office Start mesh back visitors chair	Yes	No	Yes	1883305
Office Start Professional latte airgrid back visitors chair	Yes	No	Yes	55-38V30
Boss office Mesh Guest Chair	Yes	No	Yes	B6909-BK
Office Start Air Grid visitors chairs	Yes	No	Yes	5505
Staples Esler Mesh guest chair	Yes	No	Yes	28355RCC
Flash FurnitureMidYBack Black Mesh Task Chair	Yes	No	Yes	WA-3074-BK-A-GG
Staples Carder Task Chair	Yes	Yes	Yes	24115CC
Staples Osgood HighYback managers's chair	Yes	Yes	No	21076
Staples Telford II managers chairs midYback	Yes	Yes	No	24799CC
AmazonBasics MidYBack Mesh Chair	Yes	No	Yes	HL-002565
Mesh Task Office Chair with Flip Up Arms	Yes	No	Yes	RTA-8050-BK
Flash Furniture HERCULES Series Big & Tall 400 lb.	Yes	Yes	No	B006VXR5FI
Office Star Deluxe High Back Traditional Executive Chair	Yes	Yes	No	B0017LVN4S
FJD's Other Office Furniture Needs (Potential Replacement Project)				
Department / Description	Wish List		Immediate Need	
Trial Division's Office of Judicial Records, Criminal Division / desk chair with arms	161		67	
Trial Division's Office of Judicial Records, Civil Division / desk chair with arms			46	
Court Administration's Court Reporters' Administration / desk chair with arms			10	
Court Administration's Court Reporters' Administration / reception area visitor chairs			4	
Court Administration's Court Reporters' Administration / reception area sofa			1	
Court Administration's Court Reporters' Administration / Workstations	79	TBD / if later elected during this solicitation process, the FJD will provide layout documentation prior to submission of proposals and allow sufficient time to adequately finalize a bid response to this supplemental item		