

*IN THE COURT OF COMMON PLEAS OF PHILADELPHIA COUNTY  
FIRST JUDICIAL DISTRICT OF PENNSYLVANIA  
TRIAL DIVISION – CIVIL*

*\*Name*

*\*Street Address*

*\*City, \*State, \*ZipCode*

*\*Case Description*

*\*Case ID*

NOTICE AND ORDER FOR 90-DAY STATUS CONFERENCE –  
MEDICAL MALPRACTICE PROGRAM

Please take notice that this case is hereby listed for a Mandatory 90-Day Status Conference (NOT A SETTLEMENT CONFERENCE) on *\*Schedule Date*, at *\*Schedule Time*, on the Dispute Resolution Center's Zoom video conferencing service as identified in paragraph 1 below.

This Conference has been scheduled because trial is scheduled to occur approximately ninety (90) days from this date. The Conference will be conducted by either Peter Hoffman, Esq. or Daniel Sherry, Esq.

Counsel should be prepared to discuss the status of the case regarding early resolution. At the conclusion of the Conference, the parties may request a Settlement Conference with a medical malpractice JPT or a judge of the Court of Common Pleas. However, all parties requesting a Settlement Conference must have obtained any required consents/tenders, and there must be a reasonable demand and offer in place.

If counsel intends to request a JPT Settlement Conference, counsel should meet and confer to select three (3) mutually agreed upon dates for a Settlement Conference. If the case is approved for a JPT Settlement Conference, it will be scheduled at the 90-Day Conference.

IT IS FURTHER ORDERED THAT:

1. The Status Conference will be conducted using Advanced Communication Technology. Counsel shall access the Conference by using the Zoom link posted on the following website under "Remote Hearing Information by Court Event Type." <https://www.courts.phila.gov/remote-hearings/>. Select Zoom link under "Dispute Resolution Center." Please note that the Zoom link may be updated from time to time so you should use the Zoom link that is published on the day of the Conference.

All counsel and participants must follow the Court's "Notice to the Bar" Policies and Protocols for Use of Advanced Communication Technology for Court Proceedings in Civil Matters (available <http://www.courts.phila.gov/covid-19>). Counsel shall

provide a copy of this Notice to the Bar to each participant that they intend to invite to the proceeding.

2. Counsel for the plaintiff(s) / defendant(s) are directed to serve a copy of this Notice/Order on any attorney entering an appearance after the issuance of this Notice/Order.
3. If this case settles prior to the Conference, counsel must immediately electronically file a settlement letter. To file the letter electronically, access the “Existing Case” section of the court’s electronic filing system. Select “Conference Submissions” as the filing category. Select “Settlement Letter” as the document type.
4. Questions concerning this Notice/Order should be directed to the program administrator, Pete Divon at 215-686-7914

BY THE COURT:

*Susan I. Schulman, J.*  
Medical Malpractice Judicial Leader

*\*Mail Date*