



IN THE COURT OF COMMON PLEAS OF PHILADELPHIA COUNTY
FIRST JUDICIAL DISTRICT OF PENNSYLVANIA
TRIAL DIVISION – CIVIL

«CASEDESCFMT»

«CASEIDFMT»

NOTICE OF PREREQUISITE FOR SCHEDULING OF PRE-TRIAL CONFERENCE –
MEDICAL MALPRACTICE PROGRAM

TAKE NOTICE:

This case is projected to be listed for a Pre-Trial Conference in (***MONTH-PROJ. PRE-TRIAL CONF.***). Plaintiff(s) and Defendant(s) have been ordered to produce expert reports by the deadlines outlined in the Case Management Order issued in this case.

As a prerequisite to the Court scheduling a Pre-Trial Conference in this case, within twenty (20) days of the date of this notice, counsel for plaintiff(s) must electronically file the attached form certifying all parties have exchanged expert reports.*

If the certification form is not filed, a Pre-Trial Conference may not be scheduled, and sanctions may be issued.

To file the Certification electronically, access the “Existing Case” section of the Court’s Electronic Filing System. Select “Conference Submissions” as the filing category. Select “Certification Regarding Exchange of Expert Reports” as the document type.

Questions concerning this Notice/Order should be directed to the program administrator, Norma Erickson, at 215-686-2606.

BY THE COURT:

Susan I. Schulman, J.
Medical Malpractice Judicial Leader

«MAIL_DATE»

*Plaintiff should only file a Certification if all parties have exchanged reports. A Certification should not be filed indicating less than all parties have exchanged reports or an agreement has been reached regarding when reports will be exchanged.

**IN THE COURT OF COMMON PLEAS OF PHILADELPHIA COUNTY
FIRST JUDICIAL DISTRICT OF PENNSYLVANIA
TRIAL DIVISION – CIVIL**

| | |
|---|--|
| <div style="border-bottom: 1px solid black; height: 20px; margin-bottom: 10px;"></div> <div style="border-bottom: 1px solid black; height: 20px; margin-bottom: 10px;"></div> <div style="text-align: right; padding-right: 20px;"><i>Plaintiff(s)</i></div> <div style="text-align: center; padding: 20px 0;">Vs.</div> <div style="border-bottom: 1px solid black; height: 20px; margin-bottom: 10px;"></div> <div style="border-bottom: 1px solid black; height: 20px;"></div> <div style="text-align: right; padding-right: 20px;"><i>Defendant(s)</i></div> | <div style="text-align: right; padding-right: 20px;"><i>Term, 20</i> _____</div> <div style="text-align: right; padding-right: 20px;"><i>No.</i> _____</div> |
|---|--|

**CERTIFICATION OF EXCHANGE OF EXPERT REPORTS*
MEDICAL MALPRACTICE CASES**

TO THE COURT:

The undersigned counsel for plaintiff(s) in this matter hereby certifies that all parties have exchanged expert reports in this matter. Counsel hereby requests this matter be listed for a Pre-Trial Conference at the Court's convenience.

SUBMITTED BY: _____

Law firm: _____

Counsel for: _____

DATE: _____

This document is solely for use by the Court for Case Management purposes.

***Plaintiff should only file a Certification if all parties have exchanged reports. A Certification should not be filed indicating less than all parties have exchanged reports or an agreement has been reached regarding when reports will be exchanged.**