

**IN THE COURT OF COMMON PLEAS PHILADELPHIA COUNTY  
FIRST JUDICIAL DISTRICT OF PENNSYLVANIA  
TRIAL DIVISION - CIVIL**

\_\_\_\_\_  
**Plaintiff(s)**

v.

**Case Number:** \_\_\_\_\_

**Control Number:** \_\_\_\_\_

\_\_\_\_\_  
**Defendant(s)**

**AFFIDAVIT OF SERVICE**

I, \_\_\_\_\_, hereby certify that on \_\_\_\_\_,  
*(Print Name)* *(Date)*

I served a copy of the following documents: **(select all that apply)**

Complaint / Statement of Claim

Notice of Appeal

Rule to File Complaint

Rule to Show Cause

Motion/Petition: \_\_\_\_\_

Other: \_\_\_\_\_

upon the following parties:

Plaintiff(s): \_\_\_\_\_

Defendant(s): \_\_\_\_\_

Other: \_\_\_\_\_

by: **(select the type of service used to serve the documents)**

Certified Mail

Posting

Regular Mail

Other: \_\_\_\_\_

Personal Delivery

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Signature**