



First Judicial District of Pennsylvania eCommerce Online Document Purchase Feature

Overview

The First Judicial District (FJD) has implemented a new web feature which allows the public to electronically preview and purchase documents related to Common Pleas Court – Civil actions through the web. The following are a few points to understand about the application:

- The current electronic search capabilities available to the public and Civil Electronic Filing System users remain in place. The functions of those search applications have been expanded to incorporate document preview and purchase abilities.
- The search options accessed through the FJD's web-site and the Civil Electronic Filing System include:
 - Search civil dockets by individual or other entity name
 - Search for civil judgments against an individual or other entity name
 - Display a civil docket report
 - Search civil court listings and review dockets of cases displayed
- In all search instances, once the docket is displayed, users may preview and purchase any related documents that are available electronically.
Note: Civil documents that are available electronically are all documents not sealed to the public that have been filed any time after May of 2008.
- No account needs to be established in order to preview and/or purchase documents. Simply enter an e-mail address to which the documents should be delivered, enter credit card information for payment and document delivery is instantaneous.
Note: Civil Electronic Filing System users may log in order to expedite the process. Documents will be delivered to all e-mail addresses associated with the profile.
- Documents may be purchased at a cost of \$.25 per page. A \$5.00 convenience fee will be assessed for each transaction in order to complete the purchase on-line. Documents from multiple case dockets may be purchased during one transaction by updating the virtual shopping cart.
Note: Documents may be purchased at the Office of Judicial Records in Room 264 City Hall at a cost of \$.25 per page as well.
- Support will be provided during normal business hours by the Office of Judicial Records. Support can be contacted by email at EFSupport@courts.phila.gov or by phone at (215) 686-2530.

The following pages are a detailed illustration of the new features.

Access Points: E-Filing System (EFS)

The document purchase feature can be accessed from within the EFS in one of two ways.

1. home screen - "Dockets"

February 15, 2012 12:14pm

Welcome!
Steven Wulko
Username: swulko
[Update Information](#)

- New Case
- Existing Case
- Discovery
- Hearing
- Motions
- My Civil and Orphans' Court Cases
- My Family Court Cases
- Dockets**
- CP Civil Help
- Orphans' Help
- Log Off

E-Filing Summary
Pending Approval: 0
Pending Payment: 0
Rejected: 11
Accepted: 0
Draft: 987

E-File #	Court	Type	Case ID	Status	Created	Ref. No.
1202025800	CP	SUBC	Not entered	Draft	02/15/12	
1202021770	CP	SUBC	Not entered	Draft	02/13/12	
1202021232	CP	MOTN	Not entered	Draft	02/13/12	
1202016569	CP	SUBC	100802090	Draft	02/09/12	
1202012391	CP	DISC	Not entered	Draft	02/07/12	
1202012387	CP	DISC	Not entered	Draft	02/07/12	
1202012383	CP	SUBC	Not entered	Draft	02/07/12	
1202010843	CP	MOTN	Not entered	Draft	02/07/12	
1202009461	CP	SUBC	Not entered	Draft	02/06/12	
1202009084	CP	MOTN	Not entered	Draft	02/06/12	
1202008773	CP	SUBC	081000088	Draft	02/06/12	
1202008769	CP	MOTN	Not entered	Draft	02/06/12	
1202006356	CP	SUBC	081000088	Draft	02/03/12	
1202006338	CP	MOTN	111003625	Draft	02/03/12	
1202006307	CP	SUBC	081000088	Draft	02/03/12	
1202006305	CP	DISC	Not entered	Draft	02/03/12	
1202005995	CP	DISC	100503729	Draft	02/03/12	
1201052044	CP	MOTN	Not entered	Draft	01/31/12	
1201051524	CP	SUBC	081000088	Draft	01/31/12	

2. filing screen - "Search Dockets"

February 15, 2012 12:15pm You are in Page 1 | 2 | 3 | 4 | 5 | 6 | 7

Welcome!
Steven Wulko
Username: swulko
[Update Information](#)

- Main Menu
- CP Civil Help
- Log Off

EFile #: 1202025812
Status: Draft
Started: 02/15/12
Court: CP

* Required Field.

User Accepts/Agrees to [Rules/Agreement](#).

For subsequent pleadings/filings only. The case entered here must match an existing case previously commenced. Enter the Case I.D. to proceed with your filing. If you do not know the Case I.D., click on "Search My Cases". This will allow you to conduct a search of your existing cases.

Case Information

Civil Court Case Number

(Must be 9 digits, e.g. 080102225)

[Search My Cases](#)
[Search Dockets](#)

* Filing Category
--- Select from list ---

* Pleading or Document Filed --- Select from list ---

Continue >>

reminder: e-filing users can always obtain free documents in *their cases* by accessing the **My Cases** section of the EFS site.

accept disclaimer to **continue**



Access Point: F.J.D. Website

“Search Trial Division-Civil Dockets”

The Philadelphia Courts
First Judicial District of Pennsylvania

HOME CONTACT US COURTS OF THE DISTRICT JURY SERVICE ONLINE SERVICES **SEARCH COURT RECORDS** MOBILE

Debt Collection Name Search
Now Available!

How Do I get case information? How Do I file a Document? How Do I make a Payment?

- Adoption
- Americans With Disabilities Act
- Child Custody
- Child Support
- Civil
- Criminal - CP
- Criminal - MC
- Divorce
- Interpreters
- Juvenile Delinquency
- Juvenile Dependency
- Juvenile Probation
- Landlord Tenant
- Municipal Court
- Name Change
- Orphans' Court
- Parking Tickets
- Probation - Adult
- Protection From Abuse
- Small Claims
- Traffic Citation
- Transcripts

Court News

Friday, February 10, 2012
First Judicial District
View the Judicial Schedules for the week of February 12, 2012.

Friday, February 10, 2012

TRAFFIC COURT
Find your Hearing Date

COURT OF COMMON PLEAS
Debt Collection Name Search
Search Trial Division-Civil Hearing List
Search Trial Division-Civil Dockets
Trial Division-Criminal Hearing List
Search Orphans' Court Hearing List
Search Orphans' Court Dockets

MUNICIPAL COURT
Search Civil Dockets
Criminal Division - New Filings*
Criminal Division - Hearing List*

PA. UNIFIED JUDICIAL SYSTEM
Search Criminal Hearing List
Search Criminal Dockets

* This application is currently in beta

Pay a Traffic Citation
Pay a Parking Ticket
Pay a Red Light Violation
Pay Child Support
Pay Criminal Cases

Site:

www.courts.phila.gov

Hearing List

dockets reports accessed through the **Trial Division – Civil Hearing List** page will provide the same option to purchase documents shown in the following pages

Case Search Options

search home screen

The Philadelphia Courts
Civil Docket Access

No Items in Cart | LOGIN

A \$5 Convenience fee will be added to the transaction at checkout.

Home

First Judicial District, Pennsylvania
Trial Division - Civil

Pamela Pryor Dembe, President Judge
John W. Herron, Administrative Judge
Allan L. Tereshko, Supervising Judge
Joseph H. Evers, Prothonotary

- Search by person name or company name
- Search for judgments against a person or a company
- Display Civil Docket Report

Help for First Time Users

Not for official use.

- Additions**
- my cart
 - account login
 - convenience fee notice

- Search by:**
- party name
 - judgments
 - case number

name search screen

The Philadelphia Courts
Civil Docket Access

No Items in Cart | LOGIN

A \$5 Convenience fee will be added to the transaction at checkout.

Person/Company Name Search

Home

Check for Phonetic Search:

Last Name or Company Name: kutcher

First Name (optional):

Middle Name (optional):

Beginning Case Filing Date: (DD-MON-YYYY)

Ending Case Filing Date:

Pass Code
Enter exactly as it appears on the right:
To get a new code click [here](#)

bKP22e

Submit Reset

Search Home Search Help

User Accepts/Agrees to [Disclaimer](#). Not for official use.

- 1) enter search fields
- 2) enter pass code
- 3) submit

Select Documents from Docket Report

search results screen

The Philadelphia Courts
Civil Docket Access

No Items in Cart | LOGIN

Person/Company Name Search Results

A \$5 Convenience fee will be added to the transaction at checkout.

Home | New Search

Phonetic Search: off Last Name: kutcher

Name/Company	Address	Party Type	Filing Date
KUTCHER, ASHTON P	200 BEVERLY HILLS LA CA Case ID: 080600244 COMMONWEALTH OF PA DEPARTMENT OF TRANSPORTATION VS	APP	10-SEP-2007
KUTCHER, ASTON	2 GUESS ST. PHILA. CA 22222 Case ID: 080600021 KUTCHER VS MAC	APEP	02-JUL-2008

online docket report

Records Found: 2

click on a case number and the docket will appear(right)

10-SEP-2007 11:20 AM	NOTICE OF STATUTORY APPEAL	PROSE, MISTER L	31-JUL-2008 02:17 PM
Documents:	Click link(s) to preview/purchase the documents STAPP_3.pdf		Click HERE to purchase all documents related to this one docket entry
Docket Entry:	APPEALS FROM THE ADJUDICATION OF THE COMMONWEALTH OF PA DEPARTMENT OF TRANSPORTATION ON AUGUST 8, 2007		
10-SEP-2007 11:20 AM	CASE MANAGEMENT ORDER ISSUED	PROSE, MISTER L	31-JUL-2008 02:17 PM
Documents:	Click link(s) to preview/purchase the documents PennDOT_CMOIS_4.pdf		Click HERE to purchase all documents related to this one docket entry
Docket Entry:	none.		
31-JUL-2008 02:17 PM	LISTED FOR TRIAL		
Docket Entry:	SCHEDULED FOR TRIAL ON AUGUST 27, 2008, AT 10:00 AM AT THE CRIMINAL JUSTICE CENTER, CJC - C		
13-FEB-2012 02:56 PM	JUDGMENT-AWARD OF ARBITRATORS	KUTCHER, ASHTON P	

[Case Description](#) | [Related Cases](#) | [Event Schedule](#) | [Case Parties](#) | [Docket Entries](#)

[Search Home](#) | [Return to Results](#)

click on a document to preview

click here to **buy all** documents affiliated with a docket entry

Sealed Documents
Documents sealed by order of court are not available for preview or purchase.

Document Preview

The Philadelphia Courts
Civil Docket Access

No Items in Cart | LOGIN

Preview Document

A \$5 Convenience fee will be added to the transaction at checkout.

Preview of Document: STAPP_3.pdf Case ID: 080600244

Back Add To Cart Pages: 5 Cost: \$ 0.50

FILED
PRO PROTHY
JAN 23 2007
JOHN SHELLENSBERGER

Moss vs Pr Det-STAPP
07/10206700003

FIRST JUDICIAL DISTRICT OF PENNSYLVANIA
IN THE COURT OF COMMON PLEAS OF PHILADELPHIA COUNTY
TRIAL DIVISION-CIVIL

MOSS
VS
PA DOT

January Term 2007
No. 02867

Standing Case Management Order: DOT Appeals

- Trial.** Your appeal has been listed for Trial on Friday, June 15, 2007 at 08:30 AM in Courtroom 446 City Hall, Philadelphia PA 19107.
- Service.** You must serve a copy of your appeal upon DOJT, Office of Chief Counsel, 3rd Floor, Riverfront Office Center, Philadelphia PA 17104-2516. Service may be made by certified mail, return receipt requested, and must be made within ten (10) days. Additional methods for making service are provided for in Phila. Civ. Rule 320(F)(2). You are not required to file an affidavit of service, but will be expected to present proof of service, if requested.
- Continuance.** All motions for continuances must be made in writing and directed to The Prothonotary's Office of Steven Wilcox by Faesinville (215-686-6659). A copy of same must be forwarded to the opposite party's counsel. CONTINUANCES MAY BE GRANTED BY THE COURT ONLY.
- Sanctions:** (a) If you fail to answer "ready" when your case is called, it is likely to be dismissed for a lack of presentation; (b) if DOT fails to present evidence after you have answered "ready" you may likely prevail on failure of proof grounds; and (c) if you fail to offer evidence at the close of DOT's presentation, the case is likely to be decided based solely upon that presentation.
- Pretrial Discovery.** Either side may inspect the documents which the other intends to offer at trial. Kindly direct your discovery request to DOT, 7000 Geordie Boulevard, King of Prussia PA 19406-1525, (610-205-6600).
- Motions.** All motions must be filed with the Civil Motions Clerk, Room 296, City Hall, Philadelphia PA 19107, in accordance with Rule 206.1 of the Philadelphia Rules of Civil

- number of pages
- total cost

View & Manage Cart

online docket report

The Philadelphia Courts
Civil Docket Access

Items in Cart: 1 Total: \$ 0.50 | CHECKOUT | LOGIN

Civil Docket Report

A \$5 Convenience fee will be added to the transaction at checkout.

10-SEP-2007 11:20 AM	NOTICE OF STATUTORY APPEAL	31-JUL-2008 02:17 PM
Documents:	Click link(s) to preview/purchase the documents STAPP_3.pdf IN CART	
Docket Entry:	APPEALS FROM THE ADJUDICATION OF THE COMMONWEALTH OF PA DEPARTMENT OF TRANSPORTATION ON AUGUST 8, 2007	
10-SEP-2007 11:20 AM	CASE MANAGEMENT ORDER ISSUED	31-JUL-2008 02:17 PM
Documents:	Click link(s) to preview/purchase the documents PennDOT_CMOIS_4.pdf	Click HERE to purchase all documents related to this one docket entry
Docket Entry:	none.	
31-JUL-2008 02:17 PM	LISTED FOR TRIAL	
Docket Entry:	SCHEDULED FOR TRIAL ON AUGUST 27, 2008, AT	
13-FEB-2012 02:56 PM	JUDGMENT-AWARD OF ARBITRATORS	
Docket Entrv:	none	

Callouts:

- cart continues to accumulate purchases
- document(s) update to reflect placement in cart

Cart Features (below)

- preview all documents placed in cart
- remove unwanted documents & update cart
- return to search & continue shopping
- proceed to checkout

My Cart screen

The Philadelphia Courts
Civil Docket Access

Items in Cart: 2 Total: \$ 0.70 | CHECKOUT | LOGIN

View Items In Cart

A \$5 Convenience fee will be added to the transaction at checkout.

MY CART

Purchase Overview

Case Number	Caption	Document (click to preview)	Pages	Cost	Remove
080600244	Commonwealth Of Pa Department Of Transportation Vs	STAPP_3.pdf	5	\$ 0.50	<input type="checkbox"/>
		PennDOT_CMOIS_4.pdf	2	\$ 0.20	<input type="checkbox"/>
TOTAL			7	\$ 0.70	<input type="button" value="Update Cart"/>

Continue Searching/Shopping

Email Options

EFS Users: users who enter from EFS site will bypass the email address screen.

email information screen

The Philadelphia Courts
Civil Docket Access

Items in Cart: 2 Total: \$ 0.70 | **CHECKOUT** | LOGIN

Checkout

A \$5 Convenience fee will be added to the transaction at checkout.

EMAIL INFORMATION

Civil E-Filing Users

Username:

Password:

Pin:

If you have an account in the E-Filing System we will retrieve the email address associated with it.

OR

General Public

Email Address:

Confirm Email Address:

Second Email: (optional)

Third Email: (optional)

Continue Searching/Shopping

Continue Searching/Shopping

Continue Searching/Shopping

Choices

- log into e-filing account
- OR**
- provide 1-3 email address(es) for delivery

Checkout

payment screen

The Philadelphia Courts
Civil Docket Access

Items in Cart: 2 Total: \$0.70 | [CHECKOUT](#) | [LOGIN](#)

Payment Information

A \$5 Convenience fee will be added to the transaction at checkout.

PAYMENT INFORMATION



Email Information

Email Address: [Update](#)

Final Checkout

TOTAL AMOUNT: \$0.70 USD
(All fields must be entered)

Credit Card Type:

A \$5.00 convenience fee will be added in this transaction, making your total amount \$ 5.70.
In lieu of paying the convenience fee, documents may be purchased at the Prothonotary's Office in Room 264 City Hall at a cost of \$ 0.50 per page.

Name on Card:

Address:

City:

State:

Zip Code:

Card Number:

Expiration Date:

Security Code:

The Security Code is located on the back of your credit card, usually on the strip where you signed your name. It is a 3 or 4 digit number at the end of the credit card number or listed alone.

[Finish Checkout](#)

[Continue Searching/Shopping](#)

[Back](#) [Search Civil Dockets](#) [Search Civil Hearing Lists](#)

enter credit card
information
&
finish checkout

[BACK](#) [Search Civil Dockets](#) [Search Civil Hearing Lists](#)

Transaction Complete

Submission complete screen

The Philadelphia Courts
Civil Docket Access

SUBMISSION COMPLETE Print

Your submission has been received by the Office of the Prothonotary.
Click on the link(s) below to view the purchased document(s).
An email containing the same will be sent to each email address provided at checkout

Recipient Address: efiler259@gmail.com
john.shellenberger@courts.phila.gov

Confirmation Number: 4AF41E5D2
Submission Date/Time: February 14, 2012 01:27 PM

Case Number	Caption	Document <small>(click to view)</small>	Pages
080600244	Commonwealth Of Pa Department Of Transportation Vs	STAPP_3.pdf ↗	5
		PennDOT_CMOIS_4.pdf ↗	2
TOTAL			7

Customer Support
please contact us
EFSupport@courts.phila.gov
or
Telephone: (215)686-2530

Continue Searching/Shopping

[Search Civil Dockets](#) [Search Civil Hearing Lists](#)

Page Contains:

- immediate receipt of transaction
- immediate access to the document(s) purchased

entire document now available to the customer

Emailed Documents

example email

- Document links are emailed the address(es) provided by the customer.
- There is no limit on the number of times the documents may be viewed.

From: [ecommerce](#)
To: [Shelenberger, John](#)
Subject: E-Commerce Order #100064361
Date: Tuesday, February 14, 2012 1:27:57 PM

Dear CUSTOMER,

E-Commerce Order Number: 100064361

The documents ordered through the First Judicial District eCommerce site have been successfully processed. The purchased documents can be accessed by clicking on the link(s) listed in this email.

Documents:

File: STAPP_3.pdf Case#: 080600244
<http://ch-app02test.courts.phila.gov/cpefs/eDocu.open?l=fYCSYlaqFDXRbS94btb4uKq08F>

File: PennDOT_CMOIS_4.pdf Case#: 080600244
<http://ch-app02test.courts.phila.gov/cpefs/eDocu.open?l=gYB4YmbgECXScSr3buc4tJhQ8F>

Total Order Fee: \$ 5.70

THANK YOU,

JOSEPH H. EVERS
PROTHONOTARY OF PHILADELPHIA

SUPPORT

Questions and issues should be directed to the Office of Judicial Records at:
email: EFSupport@courts.phila.gov or
phone: (215)686-2530

This is an automated e-mail, please do not respond!

view entire document



Customer Support

Questions and concerns related to on-line document purchase may be directed to the Office of Judicial Records.

Phone: (215)686-2530
M-F, 9:00 a.m. – 5:00 p.m.

Email: EFSupport@courts.phila.gov