



***FIRST JUDICIAL DISTRICT OF PENNSYLVANIA
PHILADELPHIA COURT OF COMMON PLEAS***

Thursday, May 21, 2020

ORPHANS' COURT DIVISION

NOTICE TO THE BAR

**PROTOCOL FOR ASSIGNMENT OF PETITIONS FOR MINOR'S COMPROMISE,
INCAPACITATED PERSON'S COMPROMISE, AND SETTLEMENT AND
DISTRIBUTION OF WRONGFUL DEATH/SURVIVAL ACTIONS**

Counsel are advised that the assignment of petitions for minor's compromise, incapacitated person's compromise and settlement and distribution of wrongful death/survival actions, to an individual Orphans' Court Judge for review and determination, after the 20-day response period, has resumed in both the Civil Trial Division and the Orphans' Court Division.

Counsel are further advised that the Commonwealth of Pennsylvania, Department of Human Services, has altered its procedures for review of petitions.

Therefore, for all petitions seeking a net distribution to a party of \$1,000.00 or more, a CURRENT STATEMENT OF FINAL LIEN AMOUNT from DHS (together with all other required statements from the claimants/lienholders) must be attached to the petition. Failure to attach the statement of final lien amount shall result in the petition being deferred or denied by the Judge to whom it is assigned.

Counsel may request the STATEMENT OF FINAL LIEN AMOUNT by contacting the Commonwealth of Pennsylvania, Department of Human Services, through the web portal <https://www.dhs.pa.gov/Services/Other-Services/Pages/TPL-Web-Portal.aspx>, or by facsimile (717-772-6553), or by regular mail directed to:

Department of Human Services
P.O. Box 8486
Harrisburg, PA 17105.

Honorable Matthew D. Carrafiello
Administrative Judge
Orphans' Court Division