

**FIRST JUDICIAL DISTRICT OF PENNSYLVANIA**  
**COURT OF COMMON PLEAS OF PHILADELPHIA COUNTY**

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President Judge Administrative Order  
No. 2010-04

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***In Re:* PROTHONOTARY OF PHILADELPHIA - CLERK OF COURTS**

**ORDER**

AND NOW, this 7th of day December, 2010 this Court's Order of November 15, 2010, pursuant to the order of the Supreme Court of Pennsylvania dated March 3, 2010 directing that all duties and functions of the office formerly known as the "Office of the Clerk of Quarter Sessions" of Philadelphia be absorbed and assumed by the First Judicial District of Pennsylvania, and the "Office of the Clerk of Quarter Sessions" having been officially abolished effective as of July 1, 2010 by Ordinance No. 100360 which was unanimously passed by the Council of the City of Philadelphia on September 30, 2010 and signed by the Mayor of the City of Philadelphia on October 12, 2010, and consistent with this Court's Administrative Order of March 4, 2010, IT IS HEREBY ORDERED, ADJUDGED AND DECREED THAT:

- 1) All duties and functions of the office formerly known as the "Office of the Clerk of Quarter Sessions" are assumed by the First Judicial District of Pennsylvania through the Office of the Prothonotary of Philadelphia;
- 2) Effective immediately, the Prothonotary of Philadelphia shall also be known as the "Clerk of Courts" when exercising the duties as the Clerk of the: Philadelphia Municipal Court – Criminal Division; Court of Common Pleas, Trial Division – Criminal; and Court of Common Pleas, Family Court Division - Juvenile Branch; and
- 3) All other duties and functions of the office of the Prothonotary of Philadelphia remain as heretofore.

This Administrative Order shall be published in the *Pennsylvania Bulletin*. The original Administrative Order shall be filed with the Prothonotary in a docket maintained for Administrative Orders issued by the President Judge of the Court of Common Pleas, and copies shall be submitted to the Administrative Office of Pennsylvania Courts, the Legislative Reference Bureau and the Supreme Court's Civil and Criminal Procedural Rules Committees. Copies of the Administrative Order shall be submitted to American Lawyer Media, *The Legal Intelligencer*, Jenkins Memorial Library and the Law Library of the First Judicial District, and shall be posted on the website of the First Judicial District of Pennsylvania: <http://courts.phila.gov>

**BY THE COURT:**

*/s/ Honorable Pamela Pryor Dembe*

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**HONORABLE PAMELA PRYOR DEMBE**  
**President Judge, Court of Common Pleas**