

*First Judicial District of Pennsylvania's ("FJD")
Request for Proposal ("RFP")
For
Juanita Kidd Stout Center Jury Assembly
Room's
Audio/Video Upgrade Project*
Dated May 20, 2014

*VENDORS' QUESTIONS AND ANSWERS ("Q&A")
<http://courts.phila.gov>*

Please note: Provision B, Scope of Task, third paragraph, third bullet is revised to read:

- Ten (10) 32", or up to 42" as feasible, commercial grade monitors to replace existing 32" monitors. Vendors are requested to provide an itemized cost estimate for each size of the workable monitors***
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- Q1. Once the vendor submits all questions in writing, will the FJD send the answers to the vendors' via e-mail?***
Yes, as available. Please refer to the fourth paragraph of the RFP's cover letter.
- Q2. Is the bidder's conference a mandatory meeting?***
No.
- Q3. What address should the vendors' proposals be sent to?***
Please refer to the second paragraph of the RFP's cover letter. The deadline for accepting vendors' proposals is 3:00 p.m., June 13, 2014.
- Q4. Is the configuration of the Jury Room staying the same?***
See above Note. Strategically located throughout the room, the FJD will entertain recommendations for the group of ten monitors in 32-inch or higher, not to exceed 42-inches in size. The Public Address system will remain in its current location.
- Q5. Can you explain how the process currently works in the Jury Assembly Room?***
The FJD currently has ten (10) monitors installed in the Stout Center's Jury Assembly Room 101. On a daily basis, and upon commencement of the day's activities, the room fills up with approximately 300 jurors who are required to watch an instructional Jury-related DVD video that displays on all ten television monitors with sound transmitted through the Jury Room's Public Address system.

Five (5) of those monitors (two (2) located at the left front and three (3) located in the back row) are AV (cable/TV) capable utilizing two independent, digital cable boxes; when in TV mode, the sound transmits directly from the speakers in the televisions, not through the PA system. The other five (5) monitors remain on black screen.

Q6. Do you want to keep the room's design the same way?
Yes.

Q7. Where is the DVD player located?
Currently, the DVD player is housed in an adjacent room within a cabinet. The FJD desires to have all of this equipment moved and centrally housed within the closet located in the Jury Assembly Room. The power for the equipment, along with the power for the projector, already exists. There should be power in the ceiling as well as power in the closet where the DVD player will eventually reside.

Q8. What's the height above the drop ceiling?
It is believed that there is a two foot high cavity between the drop ceiling and the hard, structural ceiling.

Q9. Is there any asbestos up in the ceiling?
To the best of our knowledge, no..

Q10. Are cables acceptable to run in the ceiling or is conduit required?
Cables are acceptable.

Q11. Is the depth in the closet deep enough for the rack and the equipment?
Yes.

Q12. Please confirm that five monitors will have TV on them?
Yes, see Question 5 above.

Q13. Do you want capabilities of having anything on any TV as far as channels?
Yes.

Q14. Is the intended setup an Audio/Visual scenario or a matrix?
An Audio/Visual scenario

Q15. Are cables already run?
No. The selected vendor will have to do any requisite low voltage wiring. High voltage wiring is not intended at this time.

Q16. Is there existing high voltage duplex behind every monitor?
Yes.

Q17. Do you want articulating mounts or flat tilt?
Standard flat tilt.

Q18. Does the services required by the RFP encompass any additional services beyond the monitors and the public address/DVD system modifications?
Yes, refer to Provision B, Scope of Task of the RFP. The desired projector and screen will be centralized in the center front of the room. In addition, a requisite multimedia access panel is intended to be wired into the closet to be able to connect to a laptop with audio.

- Q19. *Are you looking for HDMI to VGA in the wall plate?***
Yes.
- Q20. *Do you want a manual pull down screen?***
The FJD invites vendors to price out both manual and remote controlled screens within vendor's written proposals.
- Q21. *Do you want a wall screen or do you want to hide it underneath the soffit?***
The FJD would like a Wall Screen.
- Q22. *Where do you want the projector?***
The FJD would like a short throw projector intended to be located within close proximity to the screen's location out of the reach of the public.
- Q23. *What are you using the keystone for?***
The FJD presently uses the keystone for basic VGA and DVD input and any other peripherals as needed.
- Q24. *If an electric screen, a high voltage switch will be necessary; what is the intended placement?***
The desired location will be within the closet housing the rack equipment.
- Q25. *On the wall plate, VGA, HDMI, and audio, where do you want your audio coming out?***
Sound should be coming through all of the PA speakers. Also if the selected vendor has the ability to wire it to the TVs, that would be ideal. At this time, there are six PA speakers in the room, as well as three speakers in an adjacent room.
- Q26. *Are speakers to be replaced?***
Yes.
- Q27. *Is it the FJD's intent to have sound distributed across the entire front of the room?***
Yes.
- Q28. *There is currently a wall plate for a microphone, is that to speak to the audience and is it wireless?***
Yes, however, once this project is completed, the existing jack does not have to be utilized. Currently, a wireless microphone is utilized which allows the person providing instruction to move freely within the room.
- Q29. *Do you want lavalier or handheld?***
Both. It was a same frequency combo set.
- Q30. *In the current state of the room, are any feedback issues encountered? If yes, is the FJD interested in vendor's adding a suppressor to their proposal?***
There are feedback issues because the PA system is starting to fail. The selected vendor is asked to include the cost for a suppressor within their proposal as an option for the FJD's potential consideration.
- Q31. *Will Comcast run all of your cable for you?***
No, Comcast cabling and cable transmitter box already exists within the room
- Q32. *Do you want a new cable run?***
Yes, the new cable run will need to be centralized into the cabinet housing the equipment.

Q33. *Are we going to use existing amps?*

No. Vendors are required to propose as part of the PA system. The selected vendor is to assume that this is a brand new install.

Q34. *What is the height of the soffit where the TVs are located?*

The height is estimated to be approximately two (2) feet.

Q35. *Are there any other PA speakers besides the ones located in the large assembly room?*

Yes, there are three speakers located in the adjacent room, one in each bathroom, along with one in the central vending area.

Q36. *Please clarify; TVs, either on or off, should have the capability with inputs to have Cable Box 1 or 2 on any of these five TVs?*

No. Cable Box 1 will operate the monitors in the front of the room and Cable Box 2 will operate the units in the back of the room.

Q37. *Is there a consultant assigned to the project? Who will oversee the overall design, equipment, the grade of equipment is what's being specified?*

The Project is being managed/coordinated by in-house IT personnel; there is no consultant assigned to this project. The FJD is looking for the best, cost effective, equipment meeting the needs of the FJD.

**** End ****

