

First Judicial District of Pennsylvania's ("FJD")
Request for Proposal ("RFP")
For
**Electronic Based Evidence Presentment
Solution**

Dated February 11, 2015

*Please be advised that the deadline for the above RFP has been
extended to*

3:00 p.m., Thursday, March 19, 2015

Also, the bulleted information identified in Provision B, Scope of Task, second paragraph, of the RFP is hereby revised to read as follows:

- *One (1) digital projector;*
 - *One (1) retractable projector screen;*
 - *One (1) set of ceiling mounted projector speakers;*
 - *Network and WiFi connectivity;*
 - *Remote Control Accessibility of above*
-

VENDORS' QUESTIONS AND ANSWERS ("Q&A")
<http://courts.phila.gov>

- Q1.*** *Is there a document management system in place to manage all the content involved or is this also part of the overall solution required?*
No
- Q2.*** *Must Vendors submit a formal intent to bid?*
No, however, interested vendors were required to attend the mandatory facility tour for this solicitation.
- Q3.*** *If two companies are teaming on the bid, may one represent the other during the mandatory tour of the Stout Center facility, regardless of whether or not that representative will be the prime contractor on the proposal?*
Yes, one company may represent the other at the mandatory tour of the Stout Center Facility. The Prime Vendor submitting the proposal should indicate which company was represented at the tour and disclose all companies involved in the proposal and their role in the services requested.

Q4. While the RFP requires prime contractors who utilize M/W/DSBE subcontractors to disclose participation in dollar amount and percentage of total project, is it necessary for M/W/DSBE prime contractors to disclose participation in dollar amount and percentage of total project for a small business subcontractor that's not a M/W/DSBE?

Yes

Q5. Can the FJD confirm that there are access panels to the ceiling in the courtrooms?

There are no access panels in the drywall ceiling section in the courtrooms.

Q6. The ceiling mounted projector will require cutting an opening into the drywall material in the ceiling; will the FJD provide the finish patch work for the penetrations?

No. The Selected Vendor will be fully responsible to repair any / all penetrations and restore ceiling and drywall to its original design / state.

Q7. Is it possible for the vendors who participated in the mandatory tour to schedule a follow up walk thru tour?

At this time, the FJD does not anticipate scheduling any subsequent facility tours.

Q8. Can the FJD confirm that all electrical work will be provided by the FJD?

The Stout Center's Building Management Company will provide all the electrical work needed to complete the project.

Q9. Can the FJD provide its desired projected image size, i.e. 16:10? Does the FJD have a preferred screen dimension?

The image size referenced is acceptable (Format 16:10), however, the FJD will look to the Vendor to suggest the appropriate Standard landscape screen size in proportion to the size of the wall space.

Q10. Can the FJD provide the preferred projector brightness, i.e. 3000-4500 lumens?

The preferred projector brightness level would be at a minimum of 4000 lumens.

Q11. Would a wall mounted projection solution be acceptable to the FJD?

The FJD will entertain any solutions that the Vendor believes will meet the needs of the overall objective of the solicitation.

Q12. Can the FJD confirm that the RFP required the projector to have stop-action, annotations and screen prints to local computer capabilities? At the Walk-thru, it was stated that these functions will be provided by the Presenter's computer.

Also see Q&A #38 below. The local computers will be the presenters' iPad, Tablet or laptop unit. The software application will be able to create the feature but the projector must be able to display or report to the application in request from a stop action or screen print function.

Q13. Can the FJD confirm that since each wireless Presentation Access Point will require an IP address and configuration at the ratio of one per room, the FJD will provide all IP address, LAN Connections, and all Network Management required for the installation?

Yes

Q14. Will the FJD assume all responsibility for any possible Security breach since most wireless Presentation Access Points offer password features as a security option?

Yes

Q15. Can the FJD confirm that the Electronic Based Evidence System is independent of the current installed Sound Systems in each Courtroom?

Yes

Q16. Can the FJD confirm the number of system sources such as wireless, clerk's desk PC HDMI, Floor Box HDMI, VGA w/Audio?

When the Stout Center's wireless platform is installed, it is anticipated to cover the entire facility (Courtroom and Chambers). The Clerks' desk PC will have a VGA. Please be aware that WiFi is being installed in the courtrooms but currently there is no inventory of items. Each courtroom has a PC.

Q17. Is a solution which does not include a projector for video and document presentation acceptable to satisfy the RFP requirements?

Although a preferred component at the onset of this solicitation, the FJD will entertain any solutions that the Vendor believes will meet the needs of the overall objective of the project.

Q18. Can the existing Audio Reinforcement/PA system be used by the Vendor?

See Q&A #15 above.

Q19. What Audio Reinforcement/PA system is currently being used in the Courtrooms for audio mixing and amplification?

See Q&A #15 and #18 above. Courtrooms with installed video conferencing systems use Altec/Lansing Power Amplifier, TDA 900 Series II Amplifier, Lectrosonics Inc.

Q20. Who is the contractor that originally installed the existing Audio Reinforcement/Pa system?

Information is unavailable; the audio systems were installed over twenty years ago during the Stout Center's construction phase.

Q21. Does the FJD wish to integrate existing video conferencing display into the new display system?

No

Q22. Does the FJD currently use a control system in the video conferencing Courtrooms? If yes, please indicate make and model of control system being used.

N/A The Video Conferencing System will not be integrated with the Electronic Based Evidence Presentation Solution.

Q23. What is the FJD's timeframe pertaining to the deliverables and installation of this project?

The FJD anticipates kickoff of this project (deliverables and installation) commencing around April or May, 2015, however, please be aware that the project's timeline is contingent upon the FJD's installation of its WiFi system.

Q24. What are the FJD's expectations regarding the duration of the installation period of this project?

In coordination with the Stout Center's Building Manager, upon full execution of an agreement the FJD anticipates commencement as soon as possible. Preferably in an itemized Gant Chart format, the Vendor should specify the time period they believe is required in order to complete installation of all services requested.

Q25. The FJD stated at the tour that a full floor plan could not be provided, however, would it be possible to obtain a single room layout which would identify doors, windows, and seating locations for just one of the Courtrooms which would be helpful with creating designing options for connectivity?

See Attachment 1. Attached for your convenience is a list of all applicable courtrooms for this project that includes a short description of each. Also enclosed with Attachment 1 are Reflected Ceiling Plans for the 3rd, 7th, 8th, and 9th Floors.

Q26. Can the FJD supply a reflective ceiling plan for one Courtroom in order to identify projector and recesses screen mounting options from ceiling structure in relationship to positioning of equipment?

See Q&A 25 above.

Q27. *Is the space within the ceiling plenum?*

Yes.

Q28. *What is the distance from the ceiling to the deck (open space above ceiling) in the space above the drop/dry walled ceiling within the Courtroom and what is its support structure? (I-beam / Joist/ Truss/ etc)*

Also see Q & A #5 above. High profile courtroom 305 - In square 12' 7", to deck 17' 5"; Common courtroom 702 in square 12' 9" and to deck 15' 7". The support structure consists of 2x4 & 2x8 metal studs fastened to the underside of the cement slab above the ceiling.

Q29. *Will the install be allowed to take place during normal business hours?*

No, it is anticipated that all work efforts will be done after 3:00 p.m. on weekdays and on Saturday.

Q30. *Is the FJD going to provide a parking spot which the Vendor will be able to pull up to and unload?*

In coordination with the Stout Center's Building Manager, the FJD will make every attempt to provide parking during non-traditional hours as long as it does not impede with the Sheriff buses leaving the loading dock and garage area.

Q31. *Is there a cut-off hour after which point folks are no longer able to enter the building?*

The Stout Center facility is a 24/7 operation with an engineer onsite at all times. Upon full execution of an agreement, the selected vendor will be provided all requisite contact information.

Q32. *Does the FJD have any storage capability or does the Vendor have to take the equipment back and forth nightly?*

The FJD has very limited storage areas available but we will be able to accommodate a small, reasonable batch of equipment for overnight storage in a locked location. However, please be aware that the Vendor will be responsible for all equipment brought onto the premises until full installation and acceptance by the FJD.

Q33. *Will the Vendor have an opportunity to present their proposal?*

Refer to Provision F(1), Rights Reserved. The FJD reserves the right to invite vendors, but not necessarily all, to make an oral presentation.

Q34. *Is the FJD looking for the Vendor to break down as much information as possible in their proposal?*

Refer to Provision B, Scope of Task, Page 4 bullets, and Provision D(4), Cost and Price. A detailed cost proposal is required itemizing all costs per courtroom, cost per category, cost per item and include total equipment, labor, and other charges inclusive of a topology of the technical side of how it all connects together.

Q35. *Is there a clear cable path front in the raised floor locations extending at least to the wall?*

There is a pathway with four different outlets located in the floor in front of the defense table as well as in front of the prosecutor's table. For the most part, they are open and have stream lines running through them.

Q36. *Can the FJD provide the make and model of the actual box for insight as to what type of inter-phase would be applicable?*

Hubbell 3SFBCGYA (gray) Box with one of the following; 3SFBSS OR 3SFBC

Q37. *Upon release of this official Q&A, are any additional questions permitted?*

Routinely no, however; if a response appears profoundly unclear or inconsistent, please provide written notice as soon as possible.

Q38. *In the RFP, it mentions software with the capabilities of providing stop action and annotation with the projector. Can the FJD be more specific on what their looking for?*

Also see Q&A #12 above. As related to stop action, the FJD is looking for a kill switch, or another recommended method, that would allow the Presiding Judge to stop the presentation and make the screen go blank. As related to annotation, this feature will provide courtroom litigants and attorneys the ability to make notes without the noted projection on the screen.

Q39. *Would it be correct to say that the FJD is not looking for the projector to be able to identify wording?*

Yes

Q40. *Pertaining to hardwire connections, for example, if the FJD has a projective that it would like to put on its Network, will it be able to do so?*

Yes, the connection will be in the courtroom which will allow us to put it on the FJD's network.

Q41. *Is there a specific make and model projector that the FJD had in mind?*

No. In consideration of any recommendations, please include all functionality, specifications, and capabilities of the proposed unit.

Q42. *Can the FJD detail the differences between control systems versus the Wi-Fi?*

Both systems are controlled by Active Directory, however, the Wi-Fi system will have a public interface that will be controlled by guest credentials.

Q43. *Can the FJD also clarify that it is not expecting a software control surface?*

The FJD is looking for vendors to propose their best solutions in order to meet the FJD's needs as defined in the RFP. All options offered by the Vendors proposals will be considered by the selection committee.

Q44. *Page 7, Provision F(2)(e), Disadvantaged Minority, Women and Disabled Owned Business Enterprises (M/W/DSBE): is this a requirement because of the federal grant? If so, what's the percentage?*

No. This provision is a standard requisite of all FJD solicitations.

Q45. *Is the FJD expecting a persistent hardwire connection with the courtroom PC and not along the lines of your tablet or lap top?*

The preferred method is wireless connectivity to the projector, however; if the additional options are available for hard wiring, the Vendor can do so separately within their proposal.

Q46. *The FJD mentioned that it would like to have the capability to provide service to any/all media types. Does the FJD want to go as far back as composite video? Does the FJD want to include analogs?*

The FJD would prefer proposals to include all modern media methods inclusive of any analog media.

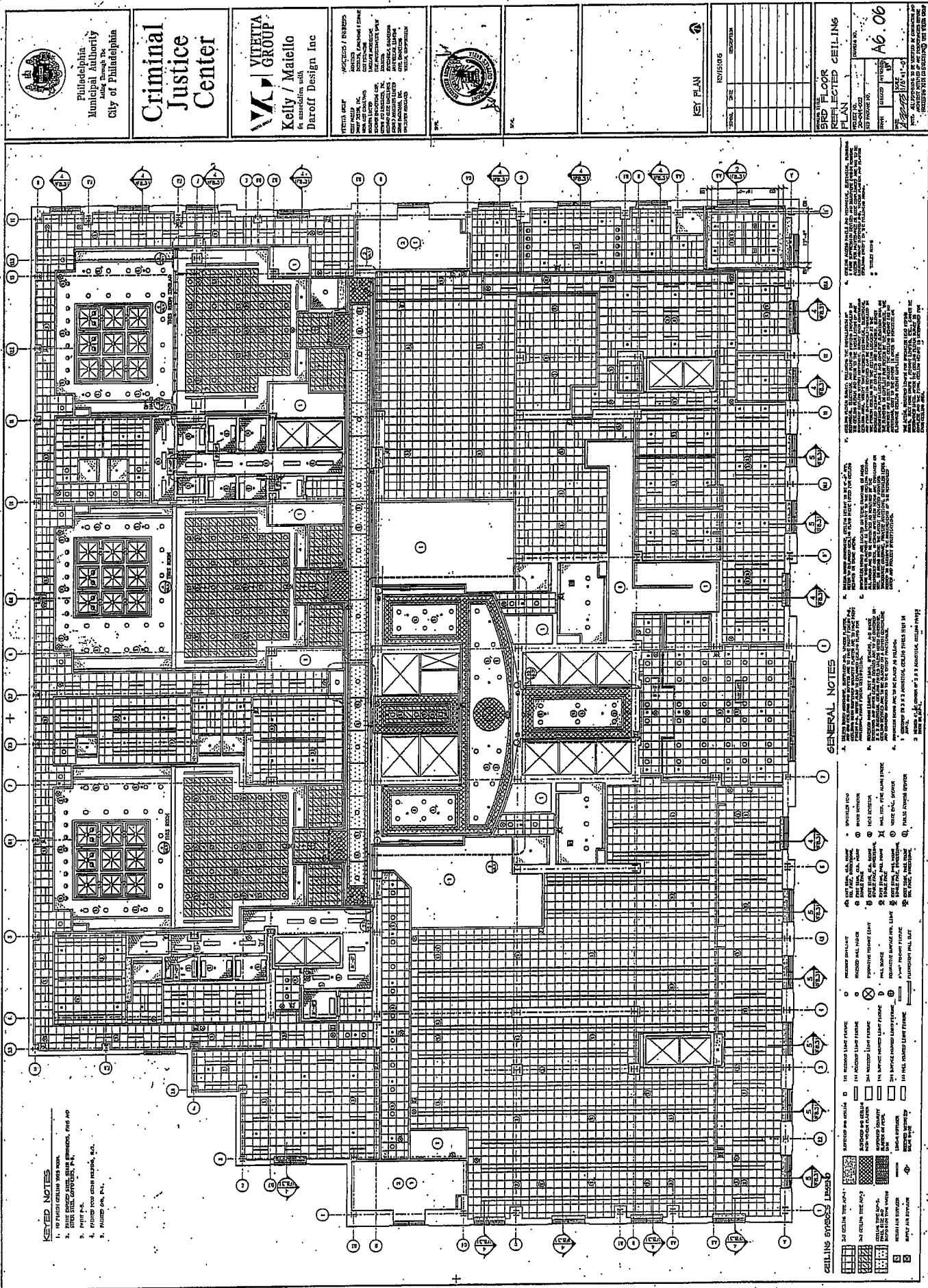
Q47. *The dedicated PC in the courtroom will provide you connectivity to the projector; what's the output of that PC? Is it display board VGA?*

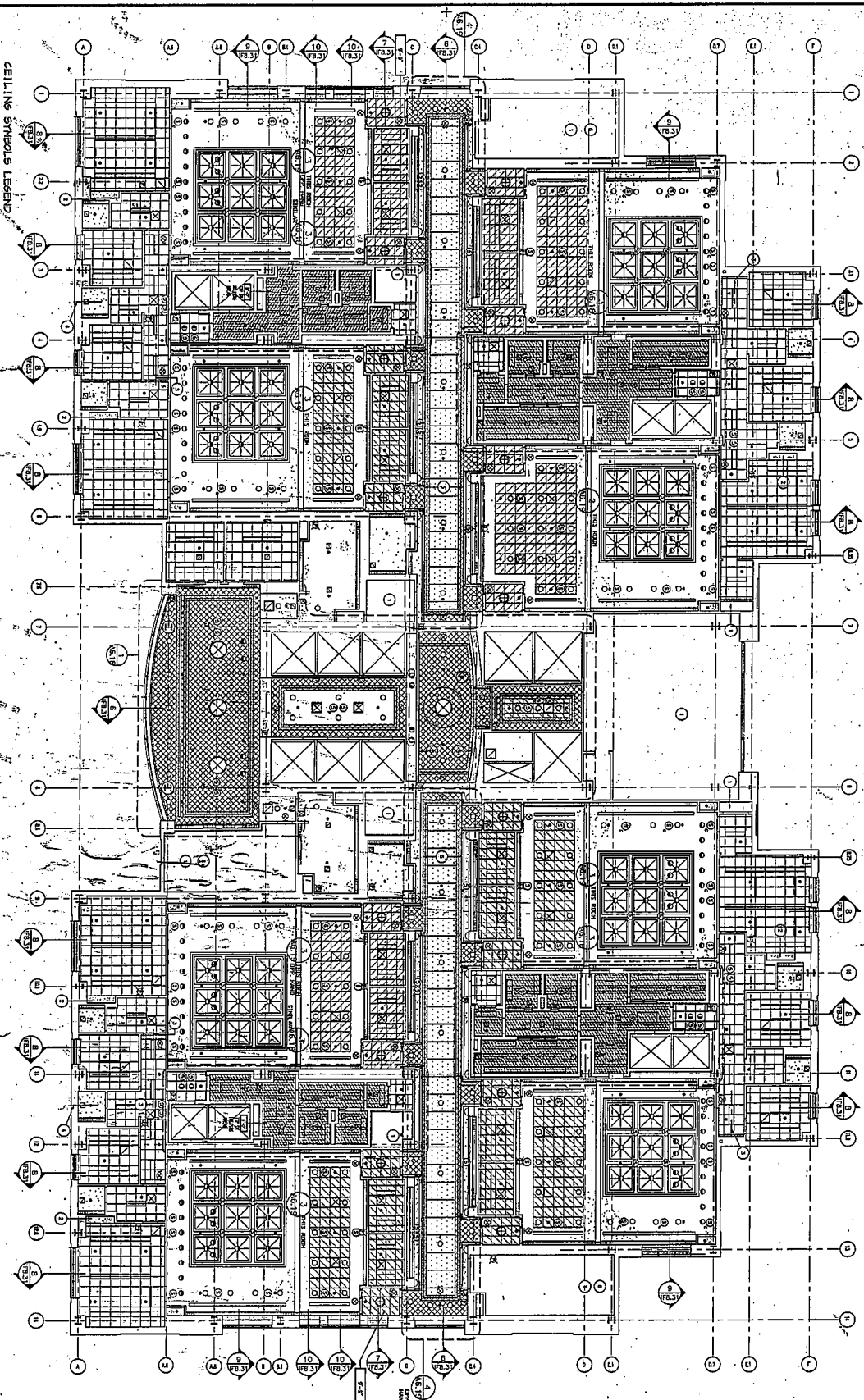
The PC will be set up to fit whatever media is proposed by the Vendor.

END

**Electronic Based Evidence Presentment Solutions RFP / List of
Applicable Courtrooms**

Courtroom	Court Branch	Description / Width R to L (below orientation is from a position standing in the audience area facing the judge's bench)	
304	CP & MC Criminal SHARED	Jury box - RIGHT	40'
305	CP & MC Criminal SHARED	Jury box - LEFT	40'
306	CP & MC Criminal SHARED	Jury box - RIGHT	40'
405	MC Criminal	Jury box - LEFT	32'
406	MC Criminal	Jury box - RIGHT	32'
501	CP Criminal	Jury box - LEFT	32'
502	CP Criminal	Jury box and Window - RIGHT	32'
503	MC Criminal	Jury box - LEFT	32'
506	MC Criminal	Jury box - RIGHT	32'
507	CP Criminal	Jury box and Window - LEFT	32'
508	CP Criminal	Jury box - RIGHT	32'
601	CP Criminal	Jury box - LEFT	32'
602	CP Criminal	Jury box and Window - RIGHT	32'
603	MC Criminal	Jury box - LEFT	32'
607	CP Criminal	Jury box and Window - LEFT	32'
608	CP Criminal	Jury box - RIGHT	32'
701	CP Criminal	Jury box - LEFT	32'
702	CP Criminal	Jury box and Window - RIGHT	32'
703	MC Criminal	Jury box - LEFT	32'
707	CP Criminal	Jury box and Window - LEFT	32'
708	CP Criminal	Jury box - RIGHT	32'
801	CP Criminal	Jury box - LEFT	32'
802	CP Criminal	Jury box and Window - RIGHT	32'
803	MC Criminal	Jury box - LEFT	32'
806	MC Criminal	Jury box - RIGHT	32'
807	CP Criminal	Jury box and Window - LEFT	32'
808	CP Criminal	Jury box - RIGHT	32'
901	CP Criminal	Jury box - LEFT	32'
902	CP Criminal	Jury box and Window - RIGHT	32'
903	MC Criminal	Jury box - LEFT	32'
907	CP Criminal	Jury box and Window - LEFT	32'
908	CP Criminal	Jury box - RIGHT	32'
1001	CP Criminal	Jury box - LEFT	32'
1002	CP Criminal	Jury box and Window - RIGHT	32'
1003	MC Criminal	Jury box - LEFT	32'
1007	CP Criminal	Jury box and Window - LEFT	32'
1008	CP Criminal	Jury box - RIGHT	32'
1101	CP Criminal	Jury box - LEFT	32'
1102	CP Criminal	Jury box and Window - RIGHT	32'
1103	MC Criminal	Jury box - LEFT	32'
1107	CP Criminal	Jury box and Window - LEFT	32'
1108	CP Criminal	Jury box - RIGHT	32'





- [illegible]

1. NO FINISHED CEILING THIS ROOM, EXPOSED STRUCTURE ABOVE.
2. PORTING GATE, REFER TO EXHIBIT 5119, 54.
3. LOWER CEILING AND TO CHARGE 144 LIGHT FIXTURE IN CORRIDOR.
4. CEILING IN ROOM 1770, 07 142.
5. SETTING VOICES PAVING CEILING CONTINUED OVER LIGHT PANEL 1770.
6. PAINT EXPOSED SOLAR PANEL AND PORTING P-4.
7. PAINT FINISH P-4.
8. 8'-0" DIA. CORE.

CEILING SYMBOLS LEGEND

- [illegible]

KEYED NOTES:



Philadelphia
Municipal Authority
Acting Through the
City of Philadelphia

**Criminal
Justice
Center**

VITETTA GROUP
in association with
Kelly / Maiello
Daroff Design Inc

[illegible]

KEY PLAN

[illegible]

DATE		SCALE	A6 09
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DOWN	COLLED	INTERED	
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NOTE: ALL PHOTOGRAPHS TO BE LOCATED BY COORDINATE AND ARCHITECTURAL REFERENCE OF THE PHOTOGRAPHS WITHIN COORDINATE WITH CONSULTATION THE PHOTOGRAPH.